

2014-15

J.

J.

.....
ONCE A PATRIOT,
ALWAYS A PATRIOT!
.....

H.

S.

"Do You WANT TO KNOW WHO YOU
ARE? DON'T ASK. Act! ACTION
WILL DELINEATE AND DEFINE
YOU!"

-THOMAS JEFFERSON

6th- STAR BEAR FROG 7th- UNITED FIRE TRIUMPH 8th- EPIC JOURNEY

PATRIOTS

Owner: _____

Grade: _____

Team: _____

JEFFERSON

JUNIOR

HIGH

SCHOOL

THE RIGHTS AND RESPONSIBILITIES OF JEFFERSON STUDENTS

RIGHTS

- 1. I have the right to be safe.**
 - No one will:
 - Threaten me.
 - Bully me.
 - Damage or remove my property.
 - Physically harm me.
- 2. I have the right to be treated with respect and kindness.**
 - No one will:
 - Tease, insult, or demean me.
- 3. I have the right to learn in a positive environment.**
 - Students and teachers:
 - Listen to and are honest with one another.
 - Support each other with fairness, empathy, and compassion.
 - Follow school and classroom rules.
- 4. I have the right to hear positive and appropriate language.**
- 5. I have the right to be accepted regardless of my looks, abilities, beliefs, and gender.**

RESPONSIBILITIES

- 1. I have the responsibility to make my environment safe.**
 - I will:
 - Not act dangerously.
 - Secure my property.
 - Not threaten, bully, or physically harm others.
 - Respect the property of others.
- 2. I have the responsibility to treat others with kindness and respect.**
 - I will not:
 - Tease, insult, or demean others.
- 3. I have the responsibility to create a positive learning environment by:**
 - Listening and being honest with my teachers and peers.
 - Supporting my teachers and peers with fairness, empathy, and compassion.
 - Following school and classroom rules.
- 4. I have the responsibility to use only positive and appropriate language.**
- 5. I have the responsibility to accept others regardless of their looks, abilities, beliefs, and gender.**

Cover Designed by
7th Grader Abby Huang



Dan Bridges
Superintendent of Schools

NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203

Jefferson Junior High School • 1525 North Loomis Street • Naperville, Illinois 60563-1300 • 630/420-6363 • FAX 630/420-6930

Kaye Corrigan
Assistant Principal

Nancy Voise
Principal

TBA
Assistant Principal

I have received a copy of the JJHS 2014 – 2015 student handbook and understand that it contains the NCUSD 203 Board policy and school procedures. I also understand that I will be held accountable to the standards stated in these policies.

Student Name (printed)

Signature

Date

Grade/Team

Distributed by: _____
Teacher/Counselor/Administrator



**Jefferson Junior High School
2014-2015**

Home of the Patriots

**1525 N. Loomis Street, Naperville, IL 60563
(630) 420-6363**

www.naperville203.org/jefferson

Property of: _____ Team: _____

Address: _____

City / Town: _____ Zip: _____

Phone #: _____



2014-2015 SCHEDULE

<u>PERIOD</u>	<u>CLASS</u>	<u>TEACHER</u>	<u>ROOM</u>
1			
2			
3			
4			
5			
6			
7			
8			
9			

Applied Arts & Science Trimester #2/Quarter #2

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Applied Arts & Science Trimester #3/Quarter #3

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Applied Arts & Science Quarter #4

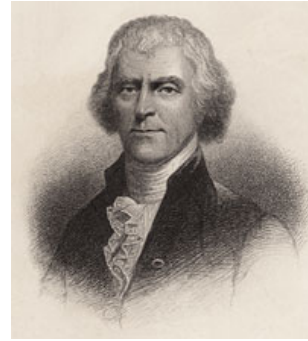
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I have band/chorus/orchestra on _____ day/days.

JEFFERSON JUNIOR HIGH: HOME OF THE PATRIOTS

JJHS SONG

*Hail to the Patriots
Cheer them along the way
Onward to victory
May they win again today
We'll give a cheer for the Patriots
Long may they reign supreme
Shout till the echoes ring
For the glory of our team*



*President Thomas Jefferson
1801 – 1809*

President Jefferson was the 3^d President of the United States. He was not a good public speaker, but he used his pen for the Patriot cause. As a “silent member” of the Congress, Jefferson at the age of 33 drafted the Declaration of Independence.

District 203 Mission Statement

Our mission is to educate students to be Self-Directed Learners, Collaborative Workers, Complex Thinkers, Quality Producers and Community Contributors.

JEFFERSON JUNIOR ATHLETICS

Football
Boys & Girls Cross Country
Volleyball
Cheerleading
Boys Basketball
Girls Basketball
Wrestling
Boys & Girls Track

JEFFERSON ACTIVITIES

Patriot Press
Yearbook Staff
Photography Club
Newcomers Club
Builders Club
Environmental Task Force
Student Council
LRC Volunteers
Chess & Game Club
Computer Club

REGULAR BELL SCHEDULE

1st	8:00 – 8:46
2nd	8:50 – 9:30
3rd	9:34 – 10:14
4th	10:18 – 10:58
5th	11:02 – 11:46
6th	11:50 – 12:34
7th	12:38 – 1:22
8th	1:26 – 2:06
9th	2:10 – 2:50



Jefferson Junior High School
2014-2015
Staff

Administrators

Mrs. Voise-Principal
Mrs. Corrigan-Asst. Principal
TBA-Asst. Principal

Administrative Assistants

Mrs. Wheeler
Mrs. Berrafato
Mrs. Williams
Mrs. Klecka – Office Asst

School Counselors

Ms. Wilson – 6th Grade
Ms. Anderson – 7th Grade
Mr. Ladd– 8th Grade

Health Office

Mrs. Phillips – School Nurse
Mrs. Thornton – Health Technician

School Social Worker

Mrs. Kocisko

School Resource Officer

Officer Rimdzius

*TL designates Team Leader

Bears (6th Grade)

Mrs. McNamara – TL
Mr. Bilardello
Mr. Nelson
Mrs. Riordan
Miss Spachner
Mrs. Zamora

Frogs (6th Grade)

Mrs. Warriner – TL
Mrs. Kane
Ms. Loveday
Mr. O'Malley

Stars (6th Grade)

Mrs. Pankow – TL
Mrs. Krump
Mrs. Rechkemmer
Mrs. Sniadecki

Fire (7th Grade)

Mr. Louis – TL
Ms. Bert
Miss Diaz
Mr. King
Mrs. Nekolny
Mr. Vargas

Triumph (7th Grade)

Mr. Heffernan – TL
Miss Farrelly
Mr. Gardner
Mrs. Harris

United (7th Grade)

Mr. Lisnich – TL
Mrs. Brown
Mr. Kane
Ms. Palubicki
Mrs. Reed

Epic (8th Grade)

Mr. Rester – TL
Mr. Banwart
Mrs. Crowe
Mrs. Ducommun
Mr. Richardson
Mr. Sniadecki

Journey (8th Grade)

Mrs. Wilko – TL
Mrs. Bontkowski
Ms. Garza
Mr. Morrissey
Mrs. Petrovic
Ms. Salazar



Jefferson Junior High School

2014-2015

Staff

Physical Education

Mrs. Sundstrom – TL
Mr. Gonzalez
Mrs. Harrington
Mr. Lenz
Mrs. Nudera

Exploratory

Mrs. Havenaar – Art
Mrs. Hernandez – FACS
Mr. Vanecek – Project Lead the Way

Foreign Language

Ms. McCarthy – Spanish
Mrs. Morales – Spanish Lit.
Mr. Myers – Spanish
Ms. South – Spanish

Music

Mrs. Campbell -- Orchestra
Mr. Colbert –Chorus
Mrs. Howe – Band
Mr. Kulik – Band

LRC

Mrs. Sherry – Director
Mrs. Kotsovos – Assistant
Mrs. Stec – CSA
Dr. Ross – TIS

Assistants

Mrs. Coffmann
Mrs. Fako
Mrs. Grosshuesch
Mrs. Gutierrez
Mrs. Hill
Ms. Russell
Mrs. Koniecko
Mr. Koutoupis
Ms. Kovarik
Mrs. McNichols

Specialists

Ms. Brandes – Instructional
Mrs. Campbell – Learning Specialist
Mr. Hadad – Speech
Mrs. Nix – Math Interventionist
Mrs. Rains – Strategic Reading
Miss Spachner – Instructional
Mrs. Stanczak– Psychologist
Mrs. Sternecky – ELL
Mrs. Winborne – Learning Support Coach

Maintenance

Mr. Stahulak – Head Custodian
Mr. Aliqj
Mr. Kepchar
Mr. Kruk
Mrs. Lampl
Mr. Mobley
Mr. Sartain

Department Coordinators

Language Arts – Mrs. Winborne
Mathematics – Mr. Kane
Science – Ms. Garza
Social Studies – Mr. Heffernan
Special Education – Ms. Brandes

STAY IN TOUCH WITH JJHS

IMPORTANT CONTACT INFORMATION

Main Office	630-420-6363
Attendance/Late Arrival	630-420-4747
Health Office	630-420-6358
Sodexo (Mrs. Schultz)	630-420-6562
Fax Number	630-420-6930

Social Worker

Mrs. Kocisko	630-848-3924
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Counselors:

Ms. Anderson – 7 th	630-420-6826
Mr. Ladd – 8 th	630-420-6364
Ms. Wilson – 6 th	630-420-6361

School Resource Office

Officer Rimdzius	630-420-3991
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Athletic Director

John Bilardello	630-201-6534
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STUDENT ABSENCES/LATE ARRIVALS:

- ❖ Call 630-420-4747 by 8:00 am
- ❖ Leave a message with your student's name, grade and *specific* reason for the absence or late arrival.
- ❖ Forms for pre-planned absences are available at the main office. This form must be filled out, signed and returned. It is the student's responsibility to take care of any missed assignments.
- ❖ Early dismissals - a signed note should be brought to the front office prior to 1st period where he/she will receive a pass allowing them to leave class at the designated time. This will allow them to sign themselves out and be ready for pick-up.
- ❖ **Students participating on athletic teams must attend at least one-half day of school and their physical education class in order to practice or compete on that day. Students participating in co-curricular activities (musical, choral concert, orchestra, etc.) must attend at least one-half day of school in order to participate on that day. Lunch and supervised study are not considered academic classes.**

PARENT NOTIFICATION SYSTEMS

Talk203 is District 203's communication system, which combines both telephone and email notifications to our families, staff and community within one provider. Blackboard Connect. Messages are issued at both the school level and district-wide and range from information regarding forthcoming events, to important decisions affecting students and staff, to emergency bulletins such as weather-related school closings.

Since Talk203 is tied to our Student Information System, any parent who has provided a phone number and an email address to the District during the student registration process will automatically be included in the database to receive Talk203 messages. If you did not provide an email address at registration, you may be added to the system (or change your existing information) by logging into your i-Parent account. Instructions are found on the i-Parent page, accessible from the homepage of the District website: www.naperville203.org.

On-line Homework Information

All students are given regular homework assignments. These assignments are given to supplement and enhance classroom activities. If a student is absent or needs to clarify assignments given in class, assignments can be viewed via each team's Canvas page. Teams will provide specific information to both students and parents in how to access this information.

Team Contact Number

Team	Team Leader	Voicemail #
Bears	Ms. McNamara	848-5650
Frogs	Mrs. Warriner	848-5653
Stars	Mrs. Pankow	848-5656
Fire	Mr. Louis	848-5664
Triumph	Mr. Heffernan	848-5660
United	Mr. Lisnich	848-5419
Epic	Mr. Rester	848-5662
Journey	Mrs. Wilko	848-5674

World Languages420-4140
Chorus – Mr. Colbert.....420-2597
Band (7th/8th) – Mr. Kulik.420-6365
Band (6th) – Mrs. Howe.848-5643
Orchestra (6th/7th/8th) – Mrs. Campbell 848-5642

SPORTS SCHEDULE 2014 - 2015

VOLLEYBALL

09/09/2014 Granger – 7H/8A
09/11/2014 Scullen – 7A/8H
09/16/2014 Fischer – 7A/8H
09/18/2014 Still – 7H/8A
09/23/2014 Madison – 7H/8A
09/25/2014 Hill – 7A/8H
09/30/2015 Crone – 7H/8A
10/02/2014 Granger – 7A/8H
10/07/2014 Washington – 7H/8A
10/08/2014 Lincoln – 7A/8H
10/14/2014 Kennedy – 7A/8H
10/15/2014 Gregory – 7H/8A
10/17/2014 Tournament Rd 1 - TBA
10/20/2014 Tournament Rd 2 - TBA
10/22/2014 Semi-Finals - TBA
10/23/2014 Finals - TBA

WRESTLING

11/12/2014 Cowherd @ JJHS
11/13/2014 Hubble @ JJHS
11/17/2014 Lincoln @ JJHS
11/19/2014 Hill @ Hill
11/25/2014 Washington @ JJHS
12/02/2014 Still @ JJHS
12/04/2014 Scullen @ Scullen
12/08/2014 Crone @ JJHS
12/10/2014 Granger @ JJHS
12/16/2014 Fischer @ Fischer
01/05/2015 Kennedy @ JJHS
01/07/2015 Gregory @ Gregory
01/14/2015 Madison @ JJHS
01/17/2015 Tournament

FOOTBALL

09/10/2014 H @ Home - L&M @ Kennedy
09/24/2014 @ NNHS vs WJHS – times TBA
10/01/2014 L&H @ Home – M @ Madison
10/08/2014 L&H @ Home – M @ Lincoln
10/15/2014 @ NNHS vs KJHS – times TBA
10/23/2014 M @ Home – L&H @ Madison
10/27/2014 H @ Home – L&M @ Lincoln
10/30/2014 H @ Home – L&M @ Washington

GIRLS BASKETBALL

02/05/2015 Granger – 7H/8A
02/10/2015 Scullen – 7A/8H
02/12/2015 Fischer – 7A/8H
02/17/2015 Still – 7H/8A
02/19/2015 Madison – 7H/8A
02/23/2015 Hill – 7A/8H
02/25/2015 Crone – 7H/8A
03/03/2015 Granger – 7A/8H
03/05/2015 Washington – 7H/8A
03/10/2015 Lincoln – 7A/8H
03/12/2015 Kennedy – 7A/8H
03/16/2015 Gregory – 7H/8A
03/18/2015 Tournament Rd 1 - TBA
03/23/2015 Tournament Rd 2 - TBA
03/24/2015 Semi-Finals - TBA
03/25/2015 Finals - TBA

BOYS BASKETBALL

11/18/2014 Granger – 7H/8A
11/20/2014 Scullen – 7A/8H
11/24/2014 Fischer – 7A/8H
12/01/2014 Still – 7H/8A
12/03/2014 Madison – 7H/8A
12/09/2014 Hill – 7A/8H
12/11/2014 Crone – 7H/8A
12/15/2014 Granger – 7A/8H
12/17/2014 Washington – 7H/8A
12/18/2014 Lincoln – 7A/8H
01/06/2015 Kennedy – 7A/8H
01/08/2015 Gregory – 7H/8A
01/12/2015 Tournament Rd 1 - TBA
01/13/2015 Tournament Rd 2 - TBA
01/14/2015 Semi Finals - TBA
01/15/2015 Finals - TBA

CROSS COUNTRY

09/09/2014 Madison/Scullen @ Scullen
09/16/2014 Hubble @ JJHS
09/18/2014 Fischer/Gregory @ JJHS
09/20/2014 Troy Invite
09/23/2014 Kennedy/Fischer @ KJHS
10/02/2014 Hill/Granger @ Hill
10/07/2014 LJHS/WJHS @ JJHS
10/14/2014 KJHS/Crone @ JJHS
10/16/2014 Gregory/Fischer/MJHS@Gregory
10/21/2014 Conference @ Commissioners
Rain Date - 10/23/2014

WELCOME TO JEFFERSON

Welcome to Jefferson Junior High School, Home of the Patriots! I am very excited and honored to be leading your school. I am confident that each student will have the support and resources they need to grow and become the quality producers we know they can be. This handbook has been provided to help you prepare for your success at Jefferson. On the following pages you will find general information about activities, services, rules, and policies. Additionally, there is a place for you to record assignments for each of your classes. **The District 203 discipline policies are also included in this handbook.** Students should read the handbook carefully and refer to policies and procedures as needed. I invite you to share your ideas or concerns with me throughout the year, and I look forward to working with each of you.

Mrs. Voise
Principal

SCHOOL PROCEDURES

1. Walkers, bike riders and students driven to school should not arrive prior to 7:30 AM, unless participating in an early morning activity with a teacher. Students arriving early will need permission to enter the building. Student are allowed access to the building starting at 7:45 AM. Students are to leave the building by 3:10 PM unless they are under the direct supervision of a teacher.
2. Students that arrive by bus are not permitted to leave school grounds once they arrive. All students should enter through the designated blacktop doors.
3. Students will walk and use a regular voice in the halls. Students must carry a pass when they are in the halls during class time. Students will treat other students with respect. Keep your hands and feet to yourself. Aggressive and violent behavior will not be tolerated.
4. Students may not sell items at school unless they are from an approved school fundraising activity.
5. Students are not permitted to chew gum at school at any time.
6. Eating and drinking is not permitted in the halls.
7. During lunch, students wearing bulky coats and hoodies may be asked to take them off when in the lunch line. Please wear appropriate garments under these articles of clothing.
8. Caps, hats, bandannas, headbands and/or wristbands are not to be worn in the building.
9. Personal electronic devices such as, but not limited to, I-Pods, cell phones, recorders and communication devices, etc. are not be used during school hours unless under the supervision of a teacher. They need to be turned off during the day. **Earphones/buds must be put away from the time students enter the building until 2:50 PM.** We discourage students from bringing these items to school. *The school takes no responsibility for these items.* Electronic devices that are visible and being used without permission may be confiscated and returned to the student or parent at the discretion of the school.
10. To protect the rights and privacy of all students and staff, students must obtain a pass from the office before videotaping or taking pictures while on school grounds during school hours unless they are under the direct supervision of a teacher.
11. Laser pointers are not permitted and will be confiscated. Legal action may be taken if the laser pointer is used in an unsafe manner.

12. A phone is located in the main office which students may use before and after school, at lunch and during passing periods. Students must have a pass to use the phone during class time and/or passing periods. Students are reminded to leave messages if a parent is not reached.
13. Public displays of affection (hugging, kissing, holding hands, etc.) are not appropriate.
14. Snowball throwing is prohibited on school grounds, to and from school, or at the bus stop.
15. Students should go to and return from assemblies in an orderly manner. The privilege of attending assemblies can be denied to individuals or classes who do not conduct themselves properly.
16. Backpacks and school bags are not permitted in any classroom or the locker room unless specific permission has been granted from staff or administration. These items should be stored in the student's hall locker while the student is in the building.
17. Drawings of inappropriate nature, such as weapons, gang symbols, drug paraphernalia, etc. are not permitted.
18. Hair dyeing and face painting is only permitted during specified "School Spirit" days.
19. Aerosol deodorant and pump sprays are not permitted on school property due to potential health issues.
20. All rules adopted by the Board Of Education, which affect all students in Community Unit School District 203 ("District 203"), can be found through the district website.

STUDENT RESPONSIBILITIES

Every student is capable of success at the junior high school level. All it takes is a little willingness to follow guidelines which make it possible to operate in a relaxed learning atmosphere. If you are able to observe the responsibilities listed below, you will enjoy a hassle free junior high year. If you exercise respect, it will be returned to you.

Neatness

Pick up papers, scraps, and litter in the classroom and in the hallways. Do not place any stickers or permanent items or writings in or outside your locker.

Books and Materials

Treat materials carefully. Return them to the place where they belong. Bring required materials to class. Check out materials from the Learning Resource Center ("LRC") and return them on time.

Hallways

Keep to the right when moving from one location to another. Walk to class; there is plenty of time if you keep moving. Keep the noise level down, especially in the academic wing. Travel time between classes is the time to use the washrooms. **(Additional hallway expectations will be discussed with students.)**

Class Routines

Ask questions. Be on time to class and in your assigned seat, quiet and ready to begin work when the bell sounds. Homework should be neat and on time. Use pencil or pen, depending on the assignment and teacher request. Sharpen your pencils before class begins. No coats or lunches are permitted in the classrooms. Your teachers will dismiss you at the end of the period.

Absence from Class

It is your responsibility to contact your teacher and find out what you have missed. Follow each teacher's guidelines for make-up work. If you are going to miss a class because of band or other special interruptions to the normal school day, notify your teacher beforehand and have your homework completed as if you'd been in class.

Extra Help

Extra help can be found during supervised study. Check for availability of the Homework Club, Tuesday and Thursday 3:00-4:00 PM.

Study Skills Checklist

1. Be organized.

- Keep locker neat and clean, inside and out.
- Take proper materials with you to each class.
- Regularly take inventory of your supplies so you know in advance when you're running low. Keep back-up supplies on hand.

2. Learn to concentrate and listen in class.

- Sit up straight.
- Keep your desk neat with only the items you need.
- Take part in class discussion. It forces you to listen.

3. Know and understand your assignments.

- Keep track of your assignments by recording them in your Assignment Notebook.
- Keep track of due dates by recording them on your Assignment Notebook Calendar.

4. Find a good place to study at home.

- Choose a table or desk. Sit in a quiet place.
- Save music, television, and eating for another time.

5. Have your study/working tools ready.

- Dictionary
- Loose-leaf paper and writing utensils
- School folders, texts and assignments
- Ruler, scotch tape, stapler, scissors and calculator

6. Formulate a study schedule.

- Doing school work should become a habit. Do it each day, so you won't fall behind.
- Study in the same place at the same time each day.
- Plan the order in which you'll study. Try alternating a hard subject with an easy subject or a written assignment with a reading assignment.
- Get to work immediately and concentrate while you work. You will be done more quickly.
- Take study breaks.

7. Use proven learning techniques.

- Read directions carefully.
- Categorize facts and information.
- Summarize mentally on a continuing basis.
- Review several times during a study session.
- Pick out important points and take notes.
- Underline important points.
- Work until the subject is mastered.
- Review several evenings before a test. Over learning helps you remember.

GENERAL INFORMATION

The information contained in these pages may be summaries of school board policy. These statements may be amended during the school year without notice. More detailed information can be found on the District Webpage. (<http://www.naperville203.org/board/Policies.asp>)

ACADEMIC INTEGRITY

Jefferson students are expected to use genuine, sincere and fair means for the accomplishments of the tests, tasks, or projects from which evaluations of progress shall be determined. In order to maintain an atmosphere which actively fosters academic honesty, the following procedures will be implemented. It is understood that the maintenance of such atmosphere requires the active support of parents, students, and staff and that it is therefore, the responsibility of each individual to promote academic honesty.

Plagiarism: Jefferson uses the same criteria for plagiarism as the high schools. "Plagiarism is the act of using another person's ideas or expressions in your writing without acknowledging the source. In other words, to plagiarize is to give the impression that you have written or thought something that you have in fact borrowed from someone else... Plagiarism is essentially theft - the stealing of someone else's intellectual property." Consequently, when evidence of plagiarism and or academic dishonesty exists, the assignment may receive no credit and the student may or may not have an opportunity to make-up the work. To review guidelines for proper citations, please see the A+ Style Manual for Research Papers which is posted on the Jefferson website: (<http://schools.naperville203.org/jefferson/>).

Other Examples of academic dishonesty:

- Giving test questions or answers to a member of a later class or receiving test questions or answers from a member of an earlier class.
- Copying from another student's test or knowingly permitting another student to copy during a test.
- Using materials which are not permitted.
- Copying or having someone other than the student prepare the student's homework, paper, project, laboratory report, or take-home tests for which credit is given.
- Permitting another student to copy or write another student's homework, project, report, or paper, etc.
- Any other action intended to obtain credit for work not one's own.

ACADEMIC SUPPORT

These programs have been developed to serve regular education students who need support as they learn skills that enable them to: independently manage academics, take control of their own learning in a systematic and constructive approach, and develop positive relationships. Parents are provided information to assist students with academic success. The Jefferson staff is committed to meeting the individual learning needs of the student. Students are referred by their teams and counselors. Parent permission is required. These include but are not limited to: Homework Club (after school; students are referred by their teams), reading and math interventions.

ACCEPTABLE DRESS

Jefferson believes everyone has a right to learn in a comfortable and safe learning environment. At Jefferson we expect students to wear attire that is appropriate and that is not a disruption or distraction to the educational process.

District 203 Policy: No garment or spiked or dangerous jewelry; jewelry depicting distasteful symbols debasing the dignity of a person; no garment or jewelry depicting beer, alcohol, liquor, or drugs may be worn at school; no garments or jewelry with sexually explicitly, obscene, or vulgar messages or symbols may be worn at school or at any school-sponsored activities. No coats, caps, hats or bandanas may be worn inside the building. Decorating oneself (i.e., face painting) is not appropriate. These guidelines are designed to promote a positive educational atmosphere.

At Jefferson, we believe Dressing for Success is the responsibility of every member of our community.

- Students should wear clothing that totally conceals undergarments. All tops must have straps that are at least one inch wide. Tops must cover the midriff. Boy's shirts must have sleeves. Undergarments must be covered at all times.
- All garments should be reasonable in length.
- No garments with holes that cause a distraction or disruption are allowed.

Students will be warned that their attire is inappropriate or disruptive. A change of clothes will be made. Shirts may be turned inside out if wording can be hidden. A cover-up can be put on to fix the problem.

ACCIDENTS

A school nurse is at the school weekly and is also available on an on-call basis. The health technician is available for the convenience of students who have become ill or injured or who need help with medical problems. Service should only be requested when needed. Students must obtain a pass from their classroom teacher before reporting to the health technician's office. At passing time students should inform their next teacher if they need to go to the health office and they should obtain a pass. This applies to all cases with, of course, the exception of an emergency. Students may not leave the school for illness/injury without first reporting to the health technician's office for authorization. The health office maintains a health record of student visits. All accidents, no matter how minor, are to be reported to the teacher in charge, who will refer the student to the health technician if necessary. Accidents occurring on the way to school should be reported to the health technician immediately upon reaching the school building. The seriousness of an accident cannot always be determined at once, so to be on the safe side, report to the teacher in charge immediately. If the health technician is not in the building, accidents should be reported to the office.

AFTER SCHOOL HOURS

Students involved in after school athletic practices or contests may leave their books, coats, etc., in their hallway locker. If you choose to take your materials with you to the locker room you must lock them up or take them with you to the athletic event. Coaches will supervise your return to your lockers. All student spectators must take their materials with them to the athletic contest. Hallways will be locked at 4:00 PM. Therefore, plan ahead when going to practice or a game. **Students involved in after school activities are expected to be picked up within a reasonable amount of time after the completion of the event. If a student is unable to reach a parent, the supervisor may contact the individual listed on the emergency contact form.**

ATTENDANCE

All students are required by law to attend school every day the school is in session. If a student is to be absent from school, the parent or guardian must call the school's absence line before 7:45 AM. Recorded messages can be left anytime. The message should include the student's first and last name (spell the student's last name), grade, and specific reason for absence.

Acceptable reasons for absence are as follows:

1. Student illness
2. Death in the family
3. Medical or dental appointments that cannot be scheduled at other times
4. Religious observances

A student who has been called in absent can return for the remainder of the school day only after first reporting to the main office. A student who becomes ill during the day is to report to the health office and the parent is contacted if the student has to be sent home. A student who must leave school for a medical or dental appointment should bring a note from the parent to the office before 8:00 AM and receive an early dismissal pass.

Absence Reporting: The state guidelines are as follows: 0-50 minutes (tardy), 51-149 minutes (1/2 day), 150+ minutes (full day). For example, following a regular daily bell schedule a student arriving to school at the start of 2nd period will be counted absent for 1/2 day. This includes orthodontist, doctor and dental appointments. Students entering as a late arrival without a note from the doctor will be considered tardy.

After five consecutive missed days, (or 5% of the required days of attendance) students that continue to miss all or part of a school day due to illness will be required to submit a doctor's note. Parents will be contacted via a formal letter, conference, and/or phone call when student absence becomes a concern. A student absent due to an infectious disease, surgery, rash or other illness requiring physician's care must bring a physician's health certificate to the health office before returning to school.

Absence

During the school year, the following procedure for reporting absences will be used. If your child will be absent, you are to call and notify the school before 8:00 AM. To report an absence, call **630-420-4747**. The Attendance Line is open 24 hours a day. Parents should be prepared to give the following information: **Name**, spelling the last name, **grade**, and **specific reason for the absence**.

Note: Do not request homework for student on the Attendance Line. See section on Make-Up Work.

The school must be informed anytime the student will not be in school. Parents are notified if their students are not in school and are not called in on the attendance line. Excused absences are: illness, doctor's appointment, a death in the family and certain religious holidays. The district has a list of accepted religious holidays. *Take Your Student to Work Day* is not recognized by the district. Students missing that day will be counted absent but excused. Students are granted one family emergency tardy per trimester. By law, students missing first hour are marked 1/2 day absent from school. Students missing three academic classes are marked as a full day absence. (Lunch and supervised study are not classified as academic instruction.) Students missing part or all of first hour (unexcused) will receive a lunch detention. Any student arriving to class during the first five minutes is considered tardy to class and not tardy to school. These are handled by the teacher (see Tardies). Students missing two classes unexcused will receive a PM detention. Students unexcused from a 1/2 day of school (three classes) will automatically receive a Saturday School Detention. Students unexcused for a full day will receive an in school suspension. **After five consecutive missed days, (or 5% of the required days of attendance) students that continue to miss all or part of a school day due to illness will be required to submit a doctor's note.** Letters will be mailed home when students reach the 5% levels.

Early Dismissal

Students are not permitted to leave school grounds during the day without permission from the office. Any student who needs to leave the building during the school day must present a note, signed by a parent, to the office before 8:00 AM. The note should state student name & grade, why the student must leave the building (i.e., dental appointment, doctor appointment, etc.), the time leaving the building. All students leaving school will be given an early dismissal pass. Before leaving the building, the student should present his/her pass to the teacher, and then go to the office and sign themselves out. Students returning from an early dismissal must sign back in. Students missing academic classes will be marked absent (excused).

Tardy Policy

All students are expected to be on time for school every day. Students arriving to school between 8:00 AM and 8:05 AM should not report to the office but go directly to class. This tardy is NOT considered tardy to school, but tardy to first hour. Teacher consequences are then applied to this tardy. After 8:05 AM all students must check in at the main office for a tardy slip to class. After 8:05 AM students are considered tardy from school. (See ABSENCE REPORTING).

Students with a doctor's admit slip may sign themselves back into school. If a doctor's note is not presented when the student arrives, the student must be signed in by a guardian. A student signing in without a guardian or doctor's note will be considered unexcused. A doctor's appointment must be verified to avoid a consequence. At the end of each trimester, the tardy slate is wiped clean.

Tardy/late arrival due to illness (student signed in by guardian) may be accepted five times a trimester before a doctor's note is required. After that they will be handled as unexcused tardies. Students will receive the following office discipline consequences during a trimester.

3 rd , 4 th , 5 th ,	unexcused tardy – Lunch detentions
6 th , 7 th , 8 th	unexcused tardy – AM or PM detention
9 th and up	unexcused tardy – Saturday School detentions

In cases of inclement weather, attendance is held at the discretion of the administration. Students arriving during this time do not need to be signed in by their guardian.

Classroom tardies during the school day will be handled by each individual teacher. However, extensive classroom tardies may also involve disciplinary action taken by the assistant principal.

Truancy

A "truant" is a child subject to compulsory school attendance who is absent without valid cause from such attendance for a school day or portion thereof. The school will make every effort to work with the family to improve current attendance. This may include working with the SRO and or the Regional Superintendent Truancy Officer.

BICYCLES/SKATEBOARDS/ETC.

Once on school property, bike riders must dismount and walk their bikes. Bicycle racks are provided at the north end of the building and all bicycles should be secured to these racks. All riders should obey traffic safety rules and laws. ***Students are prohibited from bringing skateboards, wearing shoes with wheels and in-line skates to school. These present safety concerns and storage is not available.***

BULLYING

According to stopbullying.gov, bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated over time. In order to be considered bullying, the behavior must be aggressive and include:

- **An Imbalance of Power:** Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once.

We want students to feel safe while they are at school. If you feel you are being bullied, you should follow these steps:

- Tell an adult in the building
- Tell your parents.
- If the bullying continues, your counselor will provide you with practical tips on what to do if the bullying continues. They may refer you to the assistant principal if further disciplinary actions are warranted.

Students should not let the bullying go on for weeks. The sooner you tell someone, the sooner the issue can be resolved.

BUS RIDERS

Naperville Community Unit District #203 provides bus transportation to eligible students to and from school each day. Additionally, students who participate in school-sponsored events (athletics, activities, specific after-school programs) also access transportation services.

Because the safety of our students and staff is always the top priority, the following guidelines have been established for NCUSD #203 bus riders. Parents are asked to help enforce these guidelines:

Students will:

1. Be on time for pick up. Failure to do so causes late pick up at future stops.
2. Remain seated until exiting the bus;
3. Keep hands, feet, and head inside the bus – at all times;
4. Abstain from shouting or using profanity;
5. Participate in keeping bus clean by disposing of all trash properly;
6. Report behavior that is unsafe, offensive, or otherwise inappropriate to the bus driver and/or school administration;
7. Respect others and cooperate with the driver at all times;
8. Understand that all school rules are fully in effect at bus stops, on the bus, and in school loading zones;
9. Avoid tampering with bus equipment or others' property;
10. Provide school identification card when requested (grades 6-12);
11. Follow the eating/drinking policies established by the driver;
12. Refrain from being in the bus loading zones (at school or in the community) unless riding the bus.

Parents are asked to:

1. Assist in getting students to bus stops on time.
2. Communicate concerns to the Transportation Office – not the driver. The Office number is 630-420-6464.
3. Discuss the above guidelines with student(s) and support drivers and other District staff when needed.
4. Understand that all school rules are fully in effect at bus stops, on the bus, and in school loading zones.
5. Follow all laws when driving vehicles near buses, at bus stops, and in school loading zones.

These rules have been established to ensure the safe transport of students and staff. Buses are equipped with electronic recording devices that have audio and visual capabilities. These tapes are reviewed routinely. In the event misconduct is reported, they may be turned over to the appropriate school authorities. Students who repeatedly violate transportation rules may be suspended or excluded from bus service.

Each year, students in NCUSD #203 complete a bus evacuation drill as required by Public Act 94-0060.

Communication Procedures Regarding Emergency Bus Situation

In the event of a bus delay due to an emergency, the following procedure will be followed: School personnel will staff the office phone to receive incoming calls in order to provide information. When necessary, school personnel will notify the parents of the students on the bus with information regarding the situation and let them know when to anticipate the bus reaching the scheduled stop.

CONFERENCES

Jefferson encourages the use of parent-teacher conferences. One and one-half days are set aside each Fall and Spring to provide parents the opportunity to meet briefly with teachers, if so desired, to discuss their children's progress. Parent-teacher conferences can be scheduled through the counselors at any time when special concerns arise.

ELECTRONIC DEVICES

Cell phones may not be on during the school day. Students are strongly discouraged from bringing electronic devices to school. These include, but are not limited to iPods, handheld games and MP3 players. Students may bring cellular phones into the school building; however, they must be turned off and stored during the school day (8:00-2:50). Students may use cellular phones in the building before and after school hours only. *Jefferson is not responsible for any of these items if they are brought to school.*

If a student is texting or using the cell phone or other prohibited electronic device during the school day, the item will be confiscated and a detention will be assigned. If a student is caught a second time a 2 hour Saturday school will be issued. Additional infractions will result in progressive discipline.

EMERGENCY CLOSING OF SCHOOL/LATE START SCHEDULE

Notification of a late start schedule or the closing of the entire District 203 due to inclement weather, or of one school only (such as for a broken pipe), will result in a phone message being sent to all parents (unless they have voluntarily opted out of Connect-ED phone callouts). A Talk203 email message will also be sent to all District 203 Talk203 subscribers. In addition, a recorded message regarding the closing will be available on the District 203's main telephone line, 630-420-6300. See District 203 website for radio and TV listings.

Connect-ED and District 203 Talk203 subscribers will only receive notice if schools are closed, otherwise the day will proceed as usual. Please recognize that no system is foolproof; a power outage or extreme demand on these systems could affect access to communications technologies.

FIELD TRIPS

School-sponsored field trips are scheduled at various times throughout the school year. Attendance on field trips is considered a privilege which will initially be extended to all students. District 203 assumes a tremendous responsibility in planning and chaperoning field trips. Therefore, students whose behavior indicates that they could not cooperate on school outings will not be allowed to attend.

Eighth grade students will have the opportunity to attend an end of the year celebration field trip. This trip is a privilege given to those eighth grade students who have maintained good standing throughout their eighth grade year at Jefferson. *Students that have discipline problems during the year may not be eligible to attend this trip.*

If a student houses medication in the health office and is participating in a field trip, he or she is expected to pick up their medication from the health office prior to leaving for the trip.

HALL PASSES

A student should not be in the halls or other areas of the building without a pass. If it is necessary to go to the restroom, LRC, health office, etc., the proper pass should first be received from the teacher.

HEALTH SERVICES

There is a health office in each school building for students who have become ill or injured or who need help with medical problems. The health office is staffed by a health technician certified in First Aid and CPR/AED during each school day. A Certified School Nurse is assigned to the school and is available on an on-call basis when she is not in the building. Students must obtain a pass from their classroom teacher before reporting to the health office. At passing time, students should inform their next teacher if they need to go to the health office and they should obtain a pass. This applies to all cases with, of course, the exception of an emergency. **STUDENTS MAY NOT LEAVE THE SCHOOL FOR ILLNESS/INJURY WITHOUT FIRST REPORTING TO THE HEALTH OFFICE FOR AUTHORIZATION.** The health office maintains a record of student visits.

Physical Exams

New students to the District are required to have a current (completed within the past year) physical. Athletes, including cheerleaders, must also have a current physical prior to tryouts. A separate physical is not required for students to participate in intramurals.

Physical Education Excuses

A student may be excused from participation in Physical Education classes for up to three consecutive days with a note from parents, the school health technician or school nurse. Thereafter, an excuse from a physician is required.

Vision/Hearing Screening

Students are screened for vision and hearing routinely during their school experience by the DuPage County Health Department. Parents of students meeting referral criteria will be contacted. Parents/guardians may request additional vision and/or hearing screening at any time by contacting the health office.

Accidents

All accidents, no matter how minor, are to be reported to the teacher in charge, who will refer to the health office if necessary. Accidents occurring on the way to school should be reported to the health technician immediately upon reaching the school building. An accident report will be filed through the Health office. Insurance forms cannot be given out without the proper accident report being completed. The seriousness of an accident cannot always be determined at once, so to be on the safe side, students should report to the supervising teacher immediately. If the health technician is not in the building, accidents should be reported to the office.

Communicable Diseases

Because many communicable diseases occur throughout the school year, and because most do not pose a serious health threat to the general population, we do not inform parents every time a new case of illness occurs. If you have a special need to know about cases of communicable diseases such as chicken pox or measles, etc. occurring in your child's classroom, i.e. a family member has sickle cell anemia, is immunosuppressed or has similar health concerns, please inform your child's health office, and we will contact you if such an illness occurs in your child's class.

Student Medication

When a student requires daily or regular medication, parents must make every effort to give prescribed doses of the medication at home. It is recommended that parents consult with their doctor to see if midday medication can be adjusted and given at another time. Therefore, only medications (Prescription and non-prescription alike) which are prescribed by a physician and which are essential for the student to remain in school shall be given. Students are prohibited from storing any medication in lockers or carrying it on their person unless permission has been granted by the Certified School Nurse. Please contact the school health technician for further information regarding a specific need. *See Student Discipline Classification #3-Section #3.* If your child will be taking medication of any kind during the school day, you and your child's physician **MUST** complete the District 203 medical permission form. The form can be obtained from the school health office or on the District website.

Student Illnesses

Students with any type of rash, sore, or other skin condition should not come to school until the condition has been evaluated and identified by a physician and a written physician release to return to school has been provided to the school health office. The release should include the diagnosis, treatment plan and any information about precautions/restrictions to take at school. After a student has provided a written physician release for a student to return, any open wound or sore must be covered with a dressing taped on all four sides.

Students will benefit from being taught to never share personal items when active in the community, at home, or school such as clothing, uniforms, sports equipment, towels, skin balms or lotions, razors, water bottles, bar soap, etc. Students should always report any skin lesions to an adult. Following these simple precautions, and good hygiene practices such as effective hand washing, can help prevent the spread of many communicable diseases.

HOMEWORK

All students are assigned homework regularly in order to supplement and reinforce classroom learning. Students should take advantage of the time available through supervised study to work on homework and see teachers for any extra help that they may need to complete assignments. Should a student forget books or other materials, he or she may access his or her locker until 4:00PM. After 4:00PM they must be accompanied by a parent.

ID CARDS

All students are issued a student ID card with an identification number. Students are encouraged to carry their ID card with them daily. The student ID card allows students to check out materials from the LRC. In addition, the ID card can be used to purchase lunch. Replacements may be purchased at the office.

INFINITE CAMPUS PARENT PORTAL

District 203 is pleased to offer the Infinite Campus Parent Portal (IC), an online system that allows parents to view student schedules, attendance, discipline and grades. Parents receive one-time-use access keys, which are necessary to initially register parent accounts.

LASER POINTERS

Laser pointers are not toys and should not be brought to school. Directing the light from a laser pointer or “dot” upon any person, building, vehicle, or other object can be harmful. The only exception to the rule is if the student is under the direct supervision of a teacher and it is being used for an educational purpose.

LOCKER DECORATING

Decorating students’ lockers on special occasions has become somewhat of a tradition at Jefferson. To be sensitive to students and appropriate school decorum, the following is recommended:

- All locker decorating must have office approval. A pass should be secured from the main office the day before.
- Decorations should be placed on the outside of locker only and must not interfere with the operation of adjacent lockers.
- ***Balloons are not permitted in school.***

LOCKERS AND SECURITY OF PERSONAL ITEMS

Each student is assigned a hall locker and a physical education locker for which he/she is responsible. **The school is not responsible for lost or stolen articles.** Please exercise care in locker security. Combinations should not be shared, even among the best of friends. Students should never preset lockers to open. Students are urged not to bring large sums of money or valuable personal items to school. Food items should never be kept in lockers overnight. District 203 maintains ownership of lockers and has the authority to search any locker.

LOST AND FOUND

Articles which are found around school should be placed in the large boxes located in the Jefferson Square. Watches, money, wallets, glasses, books and other items of unusual value should be turned in to the office. Articles with name tags can be easily returned to the owner, so tag your property for your own welfare. Lost articles may be claimed before or after school. Periodically throughout the school year unclaimed articles will be donated to charity. Items found on school property are expected to be turned into the Lost and Found. Students in possession of lost items may receive a consequence for theft. Students that are missing items of value should report it to the School Resource Officer.

LUNCH HOUR

Money is not loaned out to students for lunches. Parents are allowed to bring food for only their student. Jefferson has several students with food allergies, please be respectful of this request. Students may not arrange or have food delivered from outside sources during the lunch hour. Lunches should be dropped off in the appropriate grade level bin located in the vestibule in doorway one. Please make sure students first and last name are clearly marked. Students will not be allowed to leave school during the lunch hour unless accompanied by a parent. Parents must complete an office form requesting permission for their student to walk home for lunch. Forms are available in the main office.

LUNCH RULES

Respect All Adults

1. Students must enter and exit the lunchroom in an orderly fashion.
2. Students who are buying food in the cafeteria must wait their turn in line and pay for all food selected.
3. Once seated, students must remain seated until they are dismissed.
4. Students are prohibited from throwing food or taking food from another student.
5. Students are responsible for placing all garbage in waste containers provided in the lunchroom.
6. Students will go outside after lunch daily, unless of poor weather or the temperature is below 0 degrees.
7. Loud talking is prohibited. Light off is the signal to be quiet.
8. Permission to use the washroom is required.
9. Students are responsible for clean-up.
10. Bring your coat to lunch every day unless notified otherwise.
11. Due to food allergies, students are only allowed to bring food for themselves only, not others.

Recess Rules

1. Keep hands to yourself, no pushing or shoving.
2. Food, candy, and drinks are prohibited outside the cafeteria.
3. Use all equipment appropriately.
4. Stay on the blacktop or in your designated area. You should remain in view of supervisors at all times.
5. When the whistle sounds to go in, line up and enter in an orderly fashion.

LUNCH ROOM CONSEQUENCES

Students that do not follow the lunchroom procedures or rules will be subject to following consequences:

- Offenses will result in a clean-up duty and/or restricted recess time.
- Continued offenses will result in a loss of lunchroom privileges, permanent assigned seat, lunch in an alternate location, detention, Saturday School, or possible suspension from school.

MAKE-UP WORK

Students are responsible for making up all work missed due to absence. Students are encouraged to check their team's posting of daily assignments. If a student will miss three or more days of school due to illness, parents may contact the office prior to 10:00 AM on the third day of absence for homework assignments. Counselors are also available to assist you with make-up work in the event of a long-term illness. Students will be allowed the total number of school days absent in order to make up the work missed, e.g., if a student is absent five days, he will be allowed five days to make up the work, unless other arrangements are made with the teacher.

MOVING ON CEREMONY

The 8th Grade Moving On Ceremony is a celebration of the student's completion of junior high. It typically takes place the afternoon of the last full day of school and two guests per student are welcomed to attend. Tickets for each guest will be issued prior to the day of the ceremony. Disciplinary consequences may prevent the student from attending the ceremony.

MOVING/TRANSFER PROCEDURE

If a pupil is moving from Jefferson to another school, the office should be notified in advance of departure. If possible, the office would like to know the name and address of the new school. On the last day of attendance at Jefferson, the student should pick up a check-out sheet (before school) from their counselor. As he/she attends classes, all books and equipment should be returned. The check-out sheet must be returned to the counselor at the end of the day.

OFFICE REFERRALS

It is our belief that teachers, parents, and administrators must work together to create a positive behavior program for the students at Jefferson. Teachers will attempt to handle all discipline problems that arise under their supervision. If repeated attempts to solve the problem fail, the student will be referred to the assistant principal. The assistant principal will take the appropriate steps necessary to remediate the problem.

Consequences ranging from a conference, detention, Saturday school or suspension from school are possible. Office detentions are served before or after school ranging from 3/4 hour to 1 hour in length. The assistant principal will refer to the District 203 discipline policy for range of consequences.

Saturday School

Saturday School detentions may be given in lieu of an internal or external suspension. This decision is made by the principal or assistant principal. Saturday school is attended from 7:30 AM until 11:30 AM on Saturday morning. This consequence is used in lieu of a suspension from school. Students that fail to show up at a Saturday School will be suspended from school the next following school day.

Internal Suspensions/In-School Supervised Study

Infractions of the discipline code may result in an internal suspension from school. Internal suspensions are served in the Internal Suspension room next to the assistant principal's office. Students are required to do work, receive help from their teachers (when available) and complete the tasks before they leave. Internal suspensions/In-School Supervised Study goes from 8:00 AM to 2:50 PM. Students that misbehave, or do not complete their work may have their time extended. Parents will be notified if they are needed to provide transportation after school. They may attend activities after the suspension is completed. Students will not eat in the cafeteria.

External Suspensions

External suspensions remove the student from the educational setting for a specified number of days. Students are not allowed on District 203 property without permission of the school (to retrieve homework or talk to a teacher). They may not attend any District 203 activities until their next day of attendance.

PHYSICALS

All students who plan to participate in any interscholastic activity such as basketball, cheerleading, cross country, football, track, volleyball or wrestling must have a physical examination form on file in the health office prior to practicing or competing *which includes try-outs*. It is suggested that this be done early to avoid the last minute rush to a physician's office. (Participation in intramurals does not require a physical form on file.)

PHYSICAL EDUCATION

Expectations:

- Students will wear our Jefferson physical education t-shirt/blue mesh shorts and gym shoes to class. **Uniforms may be purchased at Boomer T's: 630-851-0000**
- No jewelry.
- No gum.
- Sweat pants and shirts are allowed as long as the t-shirt is worn under the sweatshirt and the sweatpants have no pockets or zippers.

- Students will participate to the best of their ability.

Medicals:

- A parent note is good for three days. If the medical issue persists past three days there needs to be a doctor's note brought into school and given to our school nurse
- If a student is on a long term medical, it is up to their teacher what the student will need to do in order to make up the points that they are missing due to the medical. (Papers, worksheets, packets, etc.)

Rentals:

- In the event a student does not bring their uniform to school, they can use a "loaner" physical education uniform for that day. This will prevent them from losing points for the class period and will allow them to continue to participate in the PE activities that are going on in class. Students are limited to 3 rentals per trimester.

REPORT CARDS

Report cards are issued three times per year, at approximately twelve-week intervals. Each subject receives a "traditional" grade of A, B, C, D, or F. Report cards are mailed home. Halfway through each marking period, midterm progress reports are accessible online through Infinite Campus. The purpose of midterms is to provide parents with an indication of their child's progress prior to the end of a grading period. Please refer to the monthly calendar for midterm dates and trimester dates.

SAFETY PROCEDURES

Disaster Drill

The signal for a disaster drill is the intermittent sounding of the bell built into the public address system. Upon hearing this signal, all persons are to report quickly and quietly to the assigned disaster drill locations. Stay away from doorways and other glassed areas. The proper position for students to be seated during a disaster drill is to sit facing the wall with the head lowered and covered by a book or arm.

Fire Drill

Every room has a chart telling the students what route to take in case of fire. Fire drills are held at various times during the school year. The signal for a fire drill is the sounding of the fire alarm which, when heard, is unmistakable and means only one thing: VACATE THE BUILDING. When this alarm is sounded, all students should walk quickly and quietly down the halls and stairs. They should relocate outside the building to their designated area.

Lockdown Drill

In the event of a critical situation, or canine search of the building, students and staff are to remain in their classrooms with doors locked until further notice from the office. Students in halls and restrooms are to return to their classrooms immediately.

Severe Weather Conditions

During severe weather conditions, students will take shelter in the school according to the disaster drill conditions. *Students will NOT be dismissed from school* until weather conditions are safe or a parent picks them up at school. Buses will NOT operate during severe weather conditions.

SCHOOL RESOURCE OFFICER

Jefferson currently has a School Resource Officer (SRO) in our building half of the time. The purpose of the SRO program is to bridge the gap between police officers and young people and increase positive attitudes toward police and law enforcement. The SRO will be a teacher providing law-related education to students, parents, and staff. Working as a law enforcement officer for the entire school community, the SRO will use expertise from law enforcement to assist students, parents, and staff.

STUDENT MESSAGES, ITEMS DROPPED OFF

We strive not to interrupt class to call down students. As a result, we have put in place procedures to allow for limited classroom interruptions. Parents needing to drop off forgotten items, such as lunches, PE uniforms, supplies, homework, etcetera, should do so using the drop off bins located inside the vestibule at door one. All items must be marked prior with the student's name and grade. Please do not leave money in these crates. Money can be left with a member of the office staff. Jefferson staff will periodically collect the

items and distribute them. Students have access to and can check the grade level crates, located in the vestibule inside the main entrance, for any forgotten items. Only messages and deliveries from parents that are of an emergency nature will be given to students during the school day. We do not guarantee messages will get to students if left after 1:45 PM.

STUDENT RECOGNITION

Awards are given at the end of the year at the grade level Awards Assembly. The Patriot Award is a top honor awarded to students at each grade level who display the following qualities: responsibility, loyalty, honesty, respect for the lives of others, and enthusiasm. Many other awards from all departments are presented to students either at this assembly or during pod time. We are proud of our students' accomplishments!

The following Awards are given to 8th graders during the Moving On Ceremony:

The Rotary Award is dedicated to an eighth grade boy and girl student who best demonstrates and promotes truthfulness, goodwill, friendship, and service.

The VFW Award, which is given to a Patriot eighth grade boy and girl who exemplify substantial improvement in scholastic endeavor, positive attitude toward school, effort shown by the student to improve themselves, cooperate with teachers and peers, participation and/or willingness to participate in extra-curricular activities.

The American Legion Award is given to one eighth girl and one eighth grade boy who possess the high qualities of courage, honor, leadership, patriotism, scholarship and service.

The Exchange Club Award is given to one eighth grade girl and one eighth grade boy who exemplify community service, scholarship, citizenship, and friendship.

TECHNOLOGY/ACCEPTABLE USE POLICY

Acceptable Use

All use of the District's connection to Electronic Networks must be in support of education and/or research, and be in furtherance of the School Board's stated goal. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via or deleted from the district's Electronic Network or district computers. General rules for behavior and communications apply when using the Electronic Networks. The District's acceptable use for Access to Electronic Networks contains examples of the appropriate uses, ethics, and protocol. Electronic communications and downloaded material may be monitored or read by school officials

Internet Safety

The District shall have a filtering device that blocks entry of computers connected to the Internet to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the superintendent or designee. The superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the superintendent or system administrator. The superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Limiting student access to inappropriate matter as well as restricting access to harmful materials;
2. Student safety and security when using electronic communications;
3. Limiting unauthorized access, including "hacking" and other unlawful activities; and
4. Limiting unauthorized disclosure, use and dissemination of personal identification information.

The failure of any student, teacher or staff member to follow the terms of the acceptable use for Access to Electronic Networks, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

The superintendent or his/her designee is authorized, as he or she determines necessary, to revise the regulations governing the use of electronic networks.

TELEPHONE

A phone is located in the main office which students may use before and after school, at lunch and during passing periods. Students must have a pass to use the phone during class time and/or passing periods. Students are reminded to leave messages if a parent is not reached.

TESTING

District 203 may administer several batteries of standardized tests to junior high students in order to assess students' achievement and aptitude, as well as to assist in determining placement in special programs and classes. All students participate in the State sponsored PARCC assessment.

TEXTBOOKS

The student is responsible for keeping textbooks and other rented materials in the same physical condition they were when he/she received them except for normal wear. He/she will be required to compensate for these materials in case of their loss or damage.

VIDEO CAMERAS AND/OR MONITORS

To assist in maintaining security and to deter inappropriate conduct, the School District have positioned video cameras and/or monitors in public areas of school property, such as hallways, stairwells, cafeteria, school buses, and exterior locations of school buildings. Appropriate disciplinary action may be taken for misconduct which is recorded or observed from the cameras and/or monitors.

VIDEO TAPING AND PHOTOGRAPHING OF STUDENTS

During the course of the school year your child(ren) will be involved in many school activities that may be captured on video or photographed for sharing and/or placement on the school or website or in District publications. Videotaping and photographing of children in special education settings for non-educational purposes will be authorized only with parental consent. Outside of special education settings, students may be videotaped or photographed by parents, observers, school employees, students and news media personnel from time to time while participating in school activities. If you desire that your student not be videotaped or photographed in these circumstances (outside of special education settings), please be sure to sign the Permissions Denial form that is sent annually in the registration packet and return it to the school. This form also provides for exclusion of family contact information (address and phone number) in the Home & School Directory. The Permissions Denial form must be signed and submitted to the principal at the beginning of each school year to avoid any misunderstandings. The form may be accessed on the District 203 website at the following link: <http://www.naperville203.org/assets/PermissionsDenialForm%2Epdf>

VISITORS

The safety of our students is paramount in importance. All parents and visitors to Jefferson are required to sign in at the office and obtain a visitor's identification pass. Student visitors are generally not permitted to attend during school hours. Exceptions to this general practice will be made at the discretion of the administration. Requests should be made prior to the day of the requested visitation.

STUDENT ACTIVITIES

ATHLETICS

Interscholastic sports are offered to 7th and 8th grade students who can qualify for the teams. Boys' interscholastic sports consist of basketball, cross country, football, wrestling, and track. Interscholastic competition for girls is offered in cross country, volleyball, basketball, cheerleading and track. There is a separate fee to participate in each of these activities. In addition a physical examination form must be on file in the health office prior to practicing or competing, which includes try-outs.

Interscholastic sports take place outside of regular school hours and are in addition to the regular physical education program. Students involved in sports must remain academically eligible to participate. Eligibility requires that a student maintain a satisfactory rating in both effort and citizenship and passing grades in all subjects.

Students participating on athletic teams must attend at least one-half day of school and their physical education class in order to practice or compete on that day. Exceptions to this rule can be made if the student has a doctor or dentist appointment, has a band or orchestra lesson, or is on a field trip.

ATHLETIC EVENT EXPECTATIONS

We feel that every student should take advantage of the opportunity to come to athletic events and support their school, teams and fellow students. The teams welcome and appreciate their support. When attending home or away events, students and other fans should conduct themselves in a positive manner. In order to ensure safety and to effectively support our teams and coaches we ask that all fans abide by the following expectations for good sportsmanship:

1. Cheer and encourage teams in a positive manner, accepting decisions made by officials and coaches.
2. Support teams with positive cheers. Stomping bleachers and using noisemakers are prohibited.
3. Utilize garbage cans to dispose of any food, drink, paper containers, etc.
4. Remain seated in bleachers until half time of a game or break between contests.
5. Remain in the building once an activity begins. Students who choose to leave during a contest may be denied re-entry into the gymnasium or contest location.
6. Keep the contest floors free of debris and dirt by utilizing areas out of bounds to enter and exit the bleachers and gymnasium.
7. Devote attention to the athletic contest and respect other fans supporting their teams.

All students are expected to adhere to these guidelines. In the event that a student or other fan is unable to meet these expectations he/she will be removed from the athletic event. The following interventions will be initiated:

1. First offense—Letter and/or referral sent home to parents, possible consequences assigned depending on the behavior.
2. Second offense—Letter and/or referral sent home to parents, possible consequence and/or suspension from all events for the remainder of that season.
3. Third offense—Letter and/or referral send home, possible consequence and/or suspension from all events for the remainder of the school year.

BAND

Jefferson offers a 6th grade Concert Band, 7th grade Symphonic Band and an 8th grade Wind Ensemble. There is no audition required to be in the band program. The band department also offers instruction for beginning band members who have never played a band instrument prior to entering junior high school.

Band members have full band rehearsals and lessons during the school day. All bands present concerts and assemblies during the school year and also march in the annual Naperville Memorial Day Parade.

The band department also offers a Jazz Band which is open to all 6th, 7th, and 8th graders enrolled in the band program. There is no audition for Jazz Band and band members of any band instrument may participate. Band members who also play guitar, piano, bass and drum set can perform with the Jazz Band. The Jazz Ensemble is open to saxophones, trumpets, trombones, guitar, piano, bass, and drum set. An audition is required to participate in the Jazz Ensemble

BUILDERS CLUB

Builders Club is a community service organization sponsored by the Naperville Kiwanis Club. Meetings are held every other week before school and are open to all 6th, 7th and 8th graders. Builders Club raises money for community charities through a variety of fundraisers that vary each year depending on ideas shared by members. Social activities are included throughout the year so that students understand that helping others can also be an enjoyable experience.

CHORUS

Jefferson offers a Chorus at each grade level. Students have full rehearsals 2 times per week and present concerts in the fall and spring. The Jefferson Singers choral ensemble is comprised of 7th and 8th grade choral students by audition and performs at various school and community functions throughout the year.

COMPUTER CLUB

Computer Club is open to all 6th, 7th and 8th graders. It runs after school on a weekly basis. The purpose is to provide a fun environment to explore different programs and equipment, including photo editing, movie making and even taking apart old computers to learn basic computer hardware. This club is for the beginner through the advanced users, with students sharing ideas, tips, and supporting the work of others.

INTRAMURALS

Intramurals sports take place outside of regular school hours and are in addition to the regular physical education program. Intramural sports are offered to all students in 6th, 7th and 8th grades. Activities include basketball, bowling, golf, ping-pong, softball, volleyball, floor hockey, etc. Students may not participate in intramurals if they are excused from physical education because of injury or illness. For a fee students may participate in one or all of these activities. There are additional fees for bowling and golf.

Students should listen to daily announcements for information on intramurals. A schedule of intramural activities is available on our website.

JEFFERSON ENVIRONMENTAL TASK FORCE

As the name implies, this is the environmental group at Jefferson. We collect used batteries, crayons, and shoes to be recycled. We are always working on new projects and ways to make Jefferson the most environmentally-friendly school it can be!

LRC STUDENT VOLUNTEERS

The LRC relies on the help of students willing to contribute to our Jefferson community. Sixth, seventh and eighth graders are invited to apply in the fall to serve for the entire school year. From those applicants, a group of approximately 25 are selected. Work assignments are made based on the students' schedules and the needs of the library. Activities include delivering newspapers, preparing materials for classrooms and teachers, performing clerical and circulation tasks, and creating displays for the LRC.

NEWCOMERS CLUB

Newcomers Club is available to all students new to District 203. Jefferson's grade level counselors meet with new students to help them understand the normal feelings that come with being "the new kid on the block." It is also an opportunity to acclimate them to the many opportunities they have to become involved at Jefferson.

ORCHESTRA

Jefferson offers several levels of orchestra and string ensembles, as well as an extracurricular Bluegrass Strings group. All orchestra rehearsals and lessons are scheduled during the school day. Orchestra members perform at a variety of school and community events throughout the year.

PATRIOT PRESS

Patriot Press is the Jefferson organization that publishes the school newspaper. Membership is open to any 6th, 7th and 8th grade students who love to write about the events happening at Jefferson. We meet in the LRC every Wednesday from 3:00-4:00 PM. Come join the fun and help publish our student newspaper.

PHOTOGRAPHY CLUB

If you like taking pictures and want to improve your photography skills, if you want to learn cool photo editing tricks in Photoshop, go on photo adventures with friends, and exhibit your images at school or help out with yearbook photography, then the JJHS Photography Club is perfect for you!

STUDENT COUNCIL

Jefferson's Student Council is a dedicated group of students made up of 6th, 7th and 8th graders. These students work together to make Jefferson activities positive and fun! Student Council is responsible for the Back-to-School Bash, All-School Dances, the 8th Grade Gala, Spirit Weeks and several community-based drives for local agencies. Money we raise through Student Council helps to make the Jefferson Community stronger.

YEARBOOK

The Jefferson Yearbook student committee meets from September-February. Students and staff help choose which pictures go in the yearbook, interview retiring teachers, and type/edit names for individual student, group, and sport pictures. Students are also asked to be photographers by borrowing the yearbook camera for a day and shooting candid's around the school. Staff members meet for one day in May to distribute yearbooks.

SCHOOL SERVICES

GUIDANCE SERVICES

Counselors are members of the faculty who assist you in various ways. You may receive help with personal problems, how to get along with your friends and parents, or how to be more effective as a student. You will also receive help in registering and selecting courses for high school. You may see the counselor by stopping in the office and requesting an appointment.

JEFFERSON LEARNING RESOURCE CENTER

The Jefferson Learning Resource Center (LRC) provides students and staff with books, electronic resources, and other forms of media. When they present their school ID card, students are allowed to check out two standard items for a three-week period; reference materials and magazines may be checked out overnight. A fine of \$1.00 per item is charged to students who do not return their materials on time. Although overdue notices are issued on paper and by phone, students are ultimately responsible for any material checked out in their names. If a book or magazine is lost, the student pays for the cost of the material plus the \$1.00 fine. The LRC is open from 7:45 a.m. until 3:30 p.m. Students needing to use the LRC before 7:45 or after 2:50 must obtain a pass from a teacher. For more details and to view our electronic resources including the on-line catalog of our collection, please visit the Jefferson Webpage (<http://schools.naperville203.org/jefferson>) and browse under the Library tab on the top navigation bar. Database descriptions and passwords are also found in this handbook.

COMPUTER USAGE AND POLICIES

Jefferson has several different opportunities for students to use computers for school assignments. Students are provided with a login to the District 203 network which allows them access to the Internet, various programs, and a home directory in which they can save files. The Computer Lab is open from 7:45 a.m. until 3:30 p.m. For more details about computer privileges and policies, please review the usage guidelines on the next page. **COMPUTERS ARE TO BE USED FOR SCHOOL ASSIGNMENTS ONLY.**

General Guidelines for use of Computers & Laptops:

1. Be responsible for your own work and behavior.
2. Be respectful of yourself, others, and the equipment.
3. Adhere to copyright laws and use proper citation.
4. Leave the room during the period only with adult permission, signing out and getting a pass.
5. Reference Lab computers are only to be used in a class setting. Arrangements must be made with Mrs. Sherry in order to use these machines at any other time.
6. No printing directly from the Internet. (copy and paste into a Word document)
7. No students allowed in the Computer Lab without adult supervision.

Procedures for before school, during Supervised Study, and after school

1. Students must present to the CSA a pass written and signed by the teacher assigning the work.
2. Sign in completely indicating name, period, assignment, teacher, and time in/out.
3. Obtain a pass for before school directly from the CSA.

VIOLATIONS OF USAGE POLICIES

1st Offense: Automatic Loss of Privileges (Time to be determined by supervising staff.)

- Printing from the Internet. Pages will be confiscated.
- Touching anyone else's computer or keyboard without permission.
- Inappropriate, uncooperative, or disrespectful behavior.
- Visiting inappropriate sites on the Internet. This includes **ANY** page not related to an assignment given by a teacher, including sending or receiving email, visiting game sites, blog sites, etc.

- Changing any computer settings, including Home Page, “wallpaper” or any other altering of the desktop.
- Changing any hardware, including unhooking keyboards, mice, or cables.

1st Offense: Automatic Referral (time to be determined by Administration)

- Insubordinate behavior to a district employee.
- Damage to computers or peripherals.
- Logging onto someone else’s User ID, modifying another’s files without permission, or giving someone your password to log on using your User ID.

HOME AND SCHOOL ASSOCIATION

Each school in District 203 has a Home and School Association whose main purpose is to foster communication between the home and the school for the benefit of the students.

LUNCH PROGRAM

Every year a hot lunch program is offered at Jefferson. The program includes a regular hot plate lunch prepared at the school daily, as well as many ala carte items. The ala carte items are priced individually. Students may also bring their own lunches and milk will be available. Student ID cards may be used as debit cards to purchase lunch. Parents can contact the Sodexo manger by calling 630-420-6562 for more information on the debit system for purchasing lunch.

Naperville Community Unit School District 203

Board Policy Regarding Student Discipline

Philosophy of Student Conduct

The Board of Education believes that student behavior should reflect standards of good citizenship. Students are expected to conduct themselves within the bounds set by the Board of Education and, as hereby authorized, the administrative regulations set forth by the Superintendent or his/her designee.

The basic principles guiding student behavior are consideration for the rights and well-being of others, cooperation with all members of the school community (which includes staff, students, community members, Board of Education and parents) and respect for oneself and others.

Rules and guidelines established by District 203 are intended to encourage positive, constructive, and responsible student behavior and an environment conducive to learning. All members of the school community are responsible and obligated to familiarize themselves with the rules and guidelines governing student conduct.

The Board especially believes that, if staff, parent(s) or guardian(s), and students know and understand the expectations for student conduct and the consequences for not meeting these expectations, behavior problems in our schools will be reduced and a better educational environment will prevail.

All members of the school staff share responsibility for maintaining good discipline and presenting positive role models. Behavior problems should be reported and handled promptly for the benefit of the student and the school. Recognizing that each situation is unique and that administrative discretion is necessary, the goal is to implement the appropriate disciplinary action needed to change the undesirable behavior and maintain an orderly school environment.

The best interest of the student and the welfare of others are the motivating forces behind this philosophy.

Additional Interventions Related to Discipline Code

The District is concerned for the health, safety, and well-being of all students and recognizes that students' problems as they are manifested in school -- specifically pertaining to behavior, attendance, health, and academic issues, may impact their ability to learn.

The District recognizes these issues as legitimate educational concerns, and seeks to address them, because they can influence student learning. The District offers assistance, support, and interventions. Forms of prevention/education may include observation of inappropriate behavior, intervention at appropriate levels, encouragement of professional assessment, referral, and support/aftercare.

Notification Regarding School Searches

Students are hereby notified that school lockers, desks, storage facilities and other school property are subject to searches at any time for any reason. Furthermore, students have very limited expectations of privacy on school property and are hereby notified that, to further the school's interest in the educational needs and safety of all students, the school may search any student property, including bags, backpacks, clothing, purses, any electronic device including computers, tablets, telephones, cameras or other electronic devices that have the ability to take, store, display, or send images, videos, or text messages with embedded images, and automobiles, whenever the administration deems it to be necessary.

Substance Abuse

To ensure the highest standards of learning in the classroom, District staff will urge students to abstain from the use of chemical substances, identify student behavior which may indicate chemical involvement, use or abuse, and implement intervention or support services along with appropriate disciplinary action.

Student Discipline

School District 203 believes in the dignity and uniqueness of each individual. In order to maintain a learning and work environment that is safe and promotes excellence in education, District 203 encourages respect for all persons and will not tolerate harassing, bullying or intimidating behavior.

The primary responsibility for student discipline within the school rests with the individual Building Principal. The primary responsibility for the maintenance of discipline within the classroom lies with the individual classroom teacher. Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

The Board of Education has established specific rules and regulations to govern the discipline of its students when a student's conduct constitutes gross disobedience or gross misconduct, as determined by the Administration or the Board.

Special Education students (those with an I.E.P.) exhibiting gross disobedience or gross misconduct shall, where appropriate, be disciplined in accordance with laws and regulations governing special education.

Students who are suspended externally or expelled are to be excluded from all District 203 activities and property for the duration of their suspension or expulsion. A student who is subject to suspension or expulsion as provided in this Section may be eligible for a transfer to an alternative school program in accordance with Article 13A or 13B of the School Code. A student must not be denied transfer because of the expulsion, except where the transfer would cause a threat to the safety of students or staff in the alternative program.

Each parent/guardian will receive a copy of the student discipline policy within 15 days after school begins or when the student enrolls if it is after the beginning of the school term. Within the first week of school the students will be helped to understand the contents of the discipline policy. Students will be required to sign a receipt of the handbook.

The items within each classification are simply examples of ways in which a particular classification may be violated. These examples in no way limit the Board's ability to discipline students for violations which are not specifically listed. In addition, a violation shall be interpreted to include either an actual commission of an offense or an attempt to commit an offense.

Notwithstanding designation of a specific place below, students are subject to disciplinary action for misconduct or disobedience occurring on school grounds, at school-sponsored activities, in connection with student transportation, or at any place where the misconduct or disobedience has a reasonable relationship to school by disrupting, interfering with, or adversely affecting the school environment, school operations, or an educational function. Incidents involving battery, firearms or drugs will be reported to the Illinois State Board of Education Student Incident Reporting System. In addition, Administrators shall report violations to the Naperville Police Department or other law enforcement agencies, as appropriate.

Classification No. 1

Students committing or involved with this type of violation are subject to disciplinary action ranging from conferring with a staff member or administrator to expulsion from school. Continued infractions of this classification will have a cumulative effect in terms of disciplinary action. The following are examples of Classification #1 violations:

1. Excessive tardiness.
2. Class and/or school truancy. Current city ordinances and state law regarding truancy will be strictly enforced by school officials.
3. Off Campus Violation. Once students arrive on campus they must remain on campus until the end of their scheduled school day unless authorized or approved by the building or district administration.
4. Violation of the disciplinary rules and regulations contained in the Student Handbook not otherwise covered in this policy.
5. Misconduct or promotion of misconduct on School District property, at school sponsored activities, or as a school bus passenger.
6. Disruptive behavior which interferes with the educational atmosphere in the school or at any school-sponsored activity.
7. Gambling.
8. Forgery and/or falsifying information.
9. Cheating/Plagiarism.
10. Use of profane or obscene language.
11. Unauthorized use of school property.
12. Disregard for student parking regulations.
13. Insubordination to a School District employee.
14. Trespassing on School District property.
15. Posting of signs and/or other materials without administrative approval.
16. Violation of Bus Conduct Policy or related Administrative Regulations.
17. Use of cellular phones and any other electronic communication devices from the beginning of the first class period until the end of the last class period unless authorized or approved by the building or district administration.
18. Use of any electronic device including computers, tablets, telephones, cameras or other electronic devices that have the ability to take, store, display, or send images, videos, or text messages with embedded images on school grounds during the course of the school day unless authorized or approved by the building or district administration. Inappropriate use of such devices is prohibited at all times on school grounds and at all school sponsored activities. This may include displaying, sending or posting at any time any images, video, and/or text messages produced without permission.
19. Unauthorized or improper use of, or access to, the District's computers, computer system, e-mail, internet access, or other information system applications and components, including violation of the "Acceptable Use Policy."
20. Wearing hats, caps, or head-coverings of any kind by individuals from the time they enter the school building until they exit the school building unless otherwise approved by the Building Principal or required for religious purposes. Wearing coats, jackets, and other outdoor wear in the building during the school day (from the first class period bell until the bell ending the last class period), unless otherwise approved by the Building Principal. Coats and hats are to be stored in student lockers or other designated places during the school day.

21. Wearing or display of garments, objects, jewelry, or body art that depict distasteful symbols debasing the dignity of a person or that depict or promote use of alcohol or drugs or that contain sexually explicit, obscene, or vulgar messages or symbols at school or at any school-sponsored activity. Wearing or display of spiked or dangerous jewelry at school or at any school-sponsored activity.
22. Participating in any act, possession, distribution and or transfer of any material of a sexual nature.
23. Perpetrating on an unwilling person an act which is of a sexual nature.
24. Possession of lighters, matches or other such materials.
25. Failure to follow student schedule.
26. Demonstrating aggressive behavior or behaviors that put the student at risk for aggressive behavior. Aggressive behavior is defined as conducts and behaviors towards others that appear to terrorize, intimidate or start fights.
27. Harassment, which is often, but not always, associated with race, ethnicity, religion, gender, sexual orientation, socioeconomic status, or physical differences, and which includes intimidation, threatening individuals or inciting the participation of others in such behavior through, but not limited to, the use of email, web sites, social networking sites, voice mail, or any other verbal, written or electronic communication.
28. Bullying.
29. Any activity on or off school property that interferes with, disrupts or adversely affects the school environment, school operations or educational function.

Classification No. 2

Students committing or involved with this type of violation are subject to immediate suspension and/or expulsion. The following are examples of Classification #2 violations:

1. Fighting.
2. Damage resulting from misconduct; intentional damage to school property or personal property of School District employees, students or others; or criminal damage to property of any such persons. (Restitution will be required for any violation of this provision).
3. Smoking, possession, use, sale, or distribution of tobacco products or nicotine delivery device (e-cigarette, vapor pen) in any form on school grounds or at any school related activity. Smoking, possession of a lighted cigarette or use of tobacco products on adjacent property or within visible sight of the school grounds. Violation of any current city ordinances and state law regarding tobacco. Students under the age of 18 will be referred to the Naperville Police Department for additional intervention.
4. Gross insubordination or disrespect toward Board members, administrators, teachers, custodial staff, secretarial staff, food service employees and other School District employees and volunteers.
5. Theft, including taking the property of others without their permission or consent. Possession of stolen items. Possession of tools that are used to gain possession of another person's property.
6. Possession or use of fireworks (i.e., smoke bombs, stink vials, firecrackers, caps, etc.).

7. Participation in any unauthorized club, secret society, satanic activity, and/or gang activity. This includes, but is not limited to the display, wearing, or possession of contemporary gang identifiers, the use of gang hand signals, the solicitation of others for membership, and requesting payment of dues, insurance, or other forms of protection from individuals. This also includes intimidating, or threatening an individual or inciting others to participate in any form of physical violence involving a person or property.
8. Use of derogatory comments which are often, but not always, associated with race, ethnicity, religion, gender, sexual orientation, socioeconomic status, or physical differences, with the intent to be disrespectful.
9. Hazing, aggressive or demeaning behavior that does or may result in physical, emotional, or psychological harm to another or urging other students to engage in such conduct.
10. Sexual harassment is a form of sex discrimination that involves sexual advances, requests for sexual favors, the distribution or transfer of images, or other conduct of a sexual nature when such conduct interferes with an individual's educational performance or creates an intimidating, hostile or offensive educational environment. Refer to Administrative Regulation #7.20-R for further definitions of Sexual Harassment.
11. Possession of an over the counter drug.

Classification No. 3

Students committing or involved with this type of violation are subject to immediate suspension and/or expulsion. This type of misconduct is considered flagrant and carries the most severe consequences. The following are examples of Classification #3 violations:

1. Possession of a weapon. For purposes of this provision, "weapon" means a firearm (as defined below), including any gun, handgun, rifle, shotgun, or machinegun; a BB gun; pellet gun; air gun; paintball gun; pneumatic gun; spring gun; ammunition for any of the foregoing; knife; razor; stiletto; throwing star; dagger; dirk; broken bottle or other piece of glass; metal knuckles or other knuckle weapon, regardless of its composition; billy club; bludgeon; black-jack; sling-shot; sand-club; sand-bag; stun gun or taser; tear gas gun projector or bomb or any object containing noxious liquid gas or substance; or any other weapon or instrument of like character, or "look alike" of any weapon as defined herein; or any other object that is used to inflict harm, is used to threaten harm, or has been modified so that it can inflict harm.

"Firearm" is defined as: (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any explosive, incendiary, or poison gas-(i) bomb, (ii) grenade, (iii) rocket having a propellant charge of more than four ounces, (iv) missile having an explosive or incendiary charge, (v) mine, (vi) device similar to any of the devices described in the preceding clauses.
2. Actions threatening the well-being of Board members, School District employees, students, volunteers, or other persons including physical assaults upon School District employees, Board members, students, volunteers, or other persons.

3. Transfer, sale, purchase, possession, use, abuse of, or being impaired by any alcoholic beverage, intoxicant, prescription drug not properly prescribed, inhalant, narcotic, cannabis, so-called "pep pills" or "speed", tranquilizers, "look-alike" drugs or any other controlled substance, or other illegal substance while on school premises or attending school-sponsored activities. Transfer, sale, purchase, abuse of, or being impaired by a non-prescription drug. The terms transfer, sale and purchase include any involvement in such activity or the attempt to conduct such activity.

The terms "possession" and "use" shall include possession or use by a student who has consumed, or is impaired by, or reasonably appears (such as through odor or behavior) to have consumed or be impaired by, any of the aforementioned substances, whether prior to entering school or at any school-sponsored event. The term "intoxicant" includes any substance which is not properly prescribed and which, if used, is intended to produce an altered physical or mental state, including, for example, an inhalant which produces a "high".

4. The possession or use of any drug paraphernalia.
5. Use or possession of anabolic steroids not properly prescribed.
6. Activating or causing to be activated a false fire alarm or disaster alarm.
7. Make or cause to be made a bomb threat.
8. Deliberately causing, attempting, or threatening to cause injury to another person.
9. Possession or use of an explosive or incendiary device.
10. Any activity prohibited by criminal law or municipal ordinance.

Weapons in School

The Board of Education may expel a student for a weapons violation for a definite period of time not to exceed 2 calendar years, as determined on a case by case basis. Prior to any expulsion hearing, the Administration will make a recommendation to the Superintendent for the term of the expulsion based on the circumstances involved with the student.

A student who is determined to have brought a weapon to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year.

(1) A firearm. For the purposes of this Section, "firearm" means any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period under this subdivision (1) may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis.

(2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alike" of any firearm as defined in subdivision (1) of this subsection (d). The expulsion requirement under this subdivision (2) may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis.

Expulsion or suspension shall be construed in a manner consistent with the federal Individuals with Disabilities Education Improvement Act.

Early Identification - Aggressive Behavior

Any school staff member, who identifies a student as having demonstrated aggressive behavior, or behaviors that put the student at risk for aggressive behavior, shall refer the student to the building administrator. The building administrator shall establish procedures by which teachers may refer such a student. The building administrator shall determine whether the conduct and behavior of the student are of such a nature and degree that the student is at risk for aggressive behavior. The building administrator shall promptly notify the student's parents or guardian of the referral and shall attempt to schedule a parent-teacher conference to discuss the referral and to recommend such available early intervention procedures as are deemed reasonably appropriate.

Required Notices

A school staff member shall immediately notify the building principal as soon as possible in the event that he or she (1) observes any person in possession of a firearm on or around school grounds (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Such action may be delayed if immediate notice would endanger students under his or her supervision. Upon receiving such a report, the building principal or designee shall immediately notify the student's parent(s)/guardian(s), the State Police and the local law enforcement agency.

Reciprocal Reporting

The Superintendent is authorized to follow the provisions of the School Code of Illinois to create administrative regulations which include guideline procedures to establish and maintain a reciprocal reporting system between the school district and local law enforcement agencies regarding criminal offenses committed by students.

LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. § 7151 et seq.
20 U.S.C. § 6081.
105 ILCS 5/10-20.14, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B,
5/24-24, and 5/31-3.
720 ILCS 5/12-6.1.
23 Ill. Admin. Code §§ 1.210 and 1.280.
720 ILCS 5/12-10
710 ILCS 5/12-10.1

CROSS REF.: 5:230 (maintaining student discipline), 6:110 (truant's programs), 7:20 (harassment of students prohibited), 7:70 (truancy), 7:130 (student rights and responsibilities), 7:140 (search and seizure), 7:150 (police interrogation), 7:160 (student appearance), 7:170 (vandalism), 7:180 (bullying, intimidation and harassment), 7:183 (open campus/lunch), 7:200 (suspension procedures), 7:210 (expulsion procedures), 7:220 (bus conduct), 7:230 (student with disabilities), 7:240 (high school co-curricular code), 8:30 (conduct on school property)

ADOPTED: May 7, 1996

Revised: April 19, 2010
Revised: April 18, 2011
Revised: April 16, 2012
Revised: April 15, 2013
Revised: April 21, 2014

August 2014

Monday

Tuesday

Wednesday

Thursday

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25	26	27	28

NOTES

Friday	Saturday	Sunday
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8	9	10
15	16	17
22	23	24
29	30	31

Jul 2014

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27	28	29	30	31		

Sep 2014

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	8/18 Monday	8/19 Tuesday	8/20 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			Classes Begin

	8/21 Thursday	8/22 Friday	8/23 Saturday																																																																																																																																																										
Math																																																																																																																																																													
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**Naperville
Community
Unit School
District 203**

	8/25 Monday	8/26 Tuesday	8/27 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	8/28 Thursday	8/29 Friday	8/30 Saturday			
Math						
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td> <small>Jul 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </td> <td> <small>Aug 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </td> <td> <small>Sep 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </td> </tr> </table>	<small>Jul 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Aug 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Sep 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<small>Jul 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Aug 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Sep 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30				
Social Studies			<p style="text-align: center;"><i><u>Self-Directed Learner</u></i></p> <p style="text-align: center;"><i>Maintains a positive outlook</i></p>			
Language Arts			<p><u>NOTES</u></p>			
Exploratory						
Comments						
Events						



**Naperville
Community
Unit School
District 203**

September 2014

Monday	Tuesday	Wednesday	Thursday
1	2	3	4
8	9	10	11
15	16	17	18
22	23	24	25
29	30		

NOTES

Friday	Saturday	Sunday
5	6	7
12	13	14
19	20	21
26	27	28

Aug 2014						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Oct 2014						
S	M	T	W	T	F	S

	9/1 Monday	9/2 Tuesday	9/3 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Labor Day Holiday		

	9/4 Thursday	9/5 Friday	9/6 Saturday																																																																																																																																																														
Math																																																																																																																																																																	
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td colspan="7">Aug 2014</td> <td colspan="7">Sep 2014</td> <td colspan="7">Oct 2014</td> </tr> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td> <td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> <td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> <td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> <td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> <td>28</td><td>29</td><td>30</td> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> <tr> <td>31</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	Aug 2014							Sep 2014							Oct 2014							S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						1	2	1	2	3	4	5	6	1	2	3	4	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	31																			
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**Naperville
Community
Unit School
District 203**

	9/8 Monday	9/9 Tuesday	9/10 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	9/11 Thursday	9/12 Friday	9/13 Saturday																								
Math																											
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Aug 2014</td> <td>Sep 2014</td> <td>Oct 2014</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2</td> <td>1 2 3 4 5 6</td> <td>1 2 3 4</td> </tr> <tr> <td>3 4 5 6 7 8 9</td> <td>7 8 9 10 11 12 13</td> <td>5 6 7 8 9 10 11</td> </tr> <tr> <td>10 11 12 13 14 15 16</td> <td>14 15 16 17 18 19 20</td> <td>12 13 14 15 16 17 18</td> </tr> <tr> <td>17 18 19 20 21 22 23</td> <td>21 22 23 24 25 26 27</td> <td>19 20 21 22 23 24 25</td> </tr> <tr> <td>24 25 26 27 28 29 30</td> <td>28 29 30</td> <td>26 27 28 29 30 31</td> </tr> <tr> <td>31</td> <td></td> <td></td> </tr> </table>	Aug 2014	Sep 2014	Oct 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2	1 2 3 4 5 6	1 2 3 4	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	31		
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Language Arts			<p><u>NOTES</u></p>																								
Exploratory																											
Comments																											
Events																											



**Naperville
Community
Unit School
District 203**

	9/15 Monday	9/16 Tuesday	9/17 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	9/18 Thursday	9/19 Friday	9/20 Saturday																																																																																																																																																														
Math																																																																																																																																																																	
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Exploratory																																																																																																																																																																	
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**Naperville
Community
Unit School
District 203**

	9/22 Monday	9/23 Tuesday	9/24 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	9/25 Thursday	9/26 Friday	9/27 Saturday																																																																																																																																														
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Events																																																																																																																																																	



**Naperville
Community
Unit School
District 203**

October 2014

Monday	Tuesday	Wednesday	Thursday
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6	7	8	9
13	14	15	16
20	21	22	23
27	28	29	30

NOTES

Friday	Saturday	Sunday
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10	11	12
17	18	19
24	25	26
31		

Sep 2014						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Nov 2014						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						


	9/29 Monday	9/30 Tuesday	10/1 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	10/2 Thursday	10/3 Friday	10/4 Saturday			
Math						
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"> <small>Aug 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </td> <td style="text-align: center;"> <small>Sep 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </td> <td style="text-align: center;"> <small>Oct 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </td> </tr> </table>	<small>Aug 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Sep 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>Oct 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<small>Aug 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Sep 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>Oct 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				
Social Studies			<p><i>Self-Directed Learner</i></p> <p><i>Prioritizes school work and extracurricular activities</i></p>			
Language Arts			<p>NOTES</p>			
Exploratory						
Comments						
Events	Midterm Trimester 1					



**Naperville
Community
Unit School
District 203**

	10/6 Monday	10/7 Tuesday	10/8 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	10/9 Thursday	10/10 Friday	10/11 Saturday																								
Math																											
			Sunday																								
Science			<table border="1"> <tr> <td style="text-align: center;">Sep 2014</td> <td style="text-align: center;">Oct 2014</td> <td style="text-align: center;">Nov 2014</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3 4</td> <td>1</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>5 6 7 8 9 10 11</td> <td>2 3 4 5 6 7 8</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>12 13 14 15 16 17 18</td> <td>9 10 11 12 13 14 15</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>19 20 21 22 23 24 25</td> <td>16 17 18 19 20 21 22</td> </tr> <tr> <td>28 29 30</td> <td>26 27 28 29 30 31</td> <td>23 24 25 26 27 28 29</td> </tr> <tr> <td></td> <td></td> <td>30</td> </tr> </table>	Sep 2014	Oct 2014	Nov 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3 4	1	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29			30
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Language Arts																											
Exploratory																											
Comments																											
Events	<p>NO SCHOOL</p> <p>Institute Day Evening Parent/Teacher Conferences 5:00-8:30 p.m.</p>	<p>NO SCHOOL</p> <p>Parent/Teacher Conferences</p>	 <p>Naperville Community Unit School District 203</p>																								

	10/13 Monday	10/14 Tuesday	10/15 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

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**Naperville
Community
Unit School
District 203**

	10/20 Monday	10/21 Tuesday	10/22 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	End of First Quarter		

	10/23 Thursday	10/24 Friday	10/25 Saturday																																																																																																																																					
Math																																																																																																																																								
Science			<p style="text-align: center;">Sunday</p> <div style="display: flex; justify-content: space-around; font-size: small;"> <table border="1"> <caption>Sep 2014</caption> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table> <table border="1"> <caption>Oct 2014</caption> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> <table border="1"> <caption>Nov 2014</caption> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> </div>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
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**Naperville
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	10/27 Monday	10/28 Tuesday	10/29 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	10/30 Thursday	10/31 Friday	11/1 Saturday																																																																																																																																																										
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**Naperville
Community
Unit School
District 203**

November 2014

Monday

Tuesday

Wednesday

Thursday

3	4	5	6
10	11	12	13
17	18	19	20
24	25	26	27

NOTES

Friday	Saturday	Sunday
	1	2
7	8	9
14	15	16
21	22	23
28	29	30

Oct 2014

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
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Dec 2014

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			


	11/3 Monday	11/4 Tuesday	11/5 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	11/6 Thursday	11/7 Friday	11/8 Saturday																								
Math																											
Science			<div style="text-align: center; background-color: #cccccc; padding: 2px;">Sunday</div>																								
Social Studies			<table border="1" style="font-size: 8px; width: 100%;"> <tr><td style="text-align: center;">Oct 2014</td><td style="text-align: center;">Nov 2014</td><td style="text-align: center;">Dec 2014</td></tr> <tr><td>S M T W T F S</td><td>S M T W T F S</td><td>S M T W T F S</td></tr> <tr><td>1 2 3 4</td><td>1</td><td>1 2 3 4 5 6</td></tr> <tr><td>5 6 7 8 9 10 11</td><td>2 3 4 5 6 7 8</td><td>7 8 9 10 11 12 13</td></tr> <tr><td>12 13 14 15 16 17 18</td><td>9 10 11 12 13 14 15</td><td>14 15 16 17 18 19 20</td></tr> <tr><td>19 20 21 22 23 24 25</td><td>16 17 18 19 20 21 22</td><td>21 22 23 24 25 26 27</td></tr> <tr><td>26 27 28 29 30 31</td><td>23 24 25 26 27 28 29</td><td>28 29 30 31</td></tr> <tr><td></td><td>30</td><td></td></tr> </table>	Oct 2014	Nov 2014	Dec 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4	1	1 2 3 4 5 6	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31		30	
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Exploratory																											
Comments			<p style="text-align: center;"><u>NOTES</u></p>																								
Events																											



**Naperville
Community
Unit School
District 203**

	11/10 Monday	11/11 Tuesday	11/12 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events		End of First Trimester	

	11/13 Thursday	11/14 Friday	11/15 Saturday																																																																																																																																																																	
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Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

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Math																											
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Oct 2014</td> <td>Nov 2014</td> <td>Dec 2014</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4</td> <td>1</td> <td>1 2 3 4 5 6</td> </tr> <tr> <td>5 6 7 8 9 10 11</td> <td>2 3 4 5 6 7 8</td> <td>7 8 9 10 11 12 13</td> </tr> <tr> <td>12 13 14 15 16 17 18</td> <td>9 10 11 12 13 14 15</td> <td>14 15 16 17 18 19 20</td> </tr> <tr> <td>19 20 21 22 23 24 25</td> <td>16 17 18 19 20 21 22</td> <td>21 22 23 24 25 26 27</td> </tr> <tr> <td>26 27 28 29 30 31</td> <td>23 24 25 26 27 28 29</td> <td>28 29 30 31</td> </tr> <tr> <td></td> <td>30</td> <td></td> </tr> </table>	Oct 2014	Nov 2014	Dec 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4	1	1 2 3 4 5 6	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31		30	
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Language Arts			<p>NOTES</p>																								
Exploratory																											
Comments																											
Events																											



**Naperville
Community
Unit School
District 203**

	11/24 Monday	11/25 Tuesday	11/26 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			NO SCHOOL Staff Development

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December 2014

Monday	Tuesday	Wednesday	Thursday
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8	9	10	11
15	16	17	18
22	23	24	25
29	30	31	

NOTES

Friday	Saturday	Sunday
5	6	7
12	13	14
19	20	21
26	27	28

Nov 2014

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Jan 2015

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25	26	27	28	29	30	31

	12/1 Monday	12/2 Tuesday	12/3 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	12/4 Thursday	12/5 Friday	12/6 Saturday																								
Math																											
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Nov 2014</td> <td style="text-align: center;">Dec 2014</td> <td style="text-align: center;">Jan 2015</td> </tr> <tr> <td style="text-align: center;">S M T W T F S</td> <td style="text-align: center;">S M T W T F S</td> <td style="text-align: center;">S M T W T F S</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">1 2 3 4 5 6</td> <td style="text-align: center;">1 2 3</td> </tr> <tr> <td style="text-align: center;">2 3 4 5 6 7 8</td> <td style="text-align: center;">7 8 9 10 11 12 13</td> <td style="text-align: center;">4 5 6 7 8 9 10</td> </tr> <tr> <td style="text-align: center;">9 10 11 12 13 14 15</td> <td style="text-align: center;">14 15 16 17 18 19 20</td> <td style="text-align: center;">11 12 13 14 15 16 17</td> </tr> <tr> <td style="text-align: center;">16 17 18 19 20 21 22</td> <td style="text-align: center;">21 22 23 24 25 26 27</td> <td style="text-align: center;">18 19 20 21 22 23 24</td> </tr> <tr> <td style="text-align: center;">23 24 25 26 27 28 29</td> <td style="text-align: center;">28 29 30 31</td> <td style="text-align: center;">25 26 27 28 29 30 31</td> </tr> <tr> <td style="text-align: center;">30</td> <td></td> <td></td> </tr> </table>	Nov 2014	Dec 2014	Jan 2015	S M T W T F S	S M T W T F S	S M T W T F S	1	1 2 3 4 5 6	1 2 3	2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10	9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17	16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24	23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30 31	30		
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Language Arts			<p>NOTES</p>																								
Exploratory																											
Comments																											
Events																											



**Naperville
Community
Unit School
District 203**


	12/8 Monday	12/9 Tuesday	12/10 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	12/11 Thursday	12/12 Friday	12/13 Saturday																																																																																																																																																																							
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**Naperville
Community
Unit School
District 203**

	12/15 Monday	12/16 Tuesday	12/17 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			


	12/18 Thursday	12/19 Friday	12/20 Saturday																																																																																																																																																																							
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	12/22 Monday	12/23 Tuesday	12/24 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation

	12/25 Thursday	12/26 Friday	12/27 Saturday																																																																																																																																																																							
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NOTES




**Naperville
Community
Unit School
District 203**

	12/29 Monday	12/30 Tuesday	12/31 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation

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NOTES



**Naperville
Community
Unit School
District 203**

January 2015

Monday	Tuesday	Wednesday	Thursday
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12	13	14	15
19	20	21	22
26	27	28	29

NOTES

Friday	Saturday	Sunday
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9	10	11
16	17	18
23	24	25
30	31	

Dec 2014						
S	M	T	W	T	F	S
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Feb 2015						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

	1/5 Monday	1/6 Tuesday	1/7 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	1/8 Thursday	1/9 Friday	1/10 Saturday																					
Math																								
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Dec 2014</td> <td>Jan 2015</td> <td>Feb 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3</td> <td>T 2 3 4 5 6 7</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>28 29 30 31</td> <td>25 26 27 28 29 30 31</td> <td></td> </tr> </table>	Dec 2014	Jan 2015	Feb 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3	T 2 3 4 5 6 7	7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	28 29 30 31	25 26 27 28 29 30 31	
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Exploratory																								
Comments																								
Events		Midterm Trimester 2																						



**Naperville
Community
Unit School
District 203**

	1/12 Monday	1/13 Tuesday	1/14 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	1/15 Thursday	1/16 Friday	1/17 Saturday																																																																																																																																												
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**Naperville
Community
Unit School
District 203**

	1/19 Monday	1/20 Tuesday	1/21 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Martin Luther King Holiday		

	1/22 Thursday	1/23 Friday	1/24 Saturday																					
Math																								
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Dec 2014</td> <td>Jan 2015</td> <td>Feb 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3</td> <td>1 2 3 4 5 6 7</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>28 29 30 31</td> <td>25 26 27 28 29 30 31</td> <td></td> </tr> </table>	Dec 2014	Jan 2015	Feb 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3	1 2 3 4 5 6 7	7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	28 29 30 31	25 26 27 28 29 30 31	
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Language Arts			<p><u>NOTES</u></p>																					
Exploratory																								
Comments																								
Events																								



**Naperville
Community
Unit School
District 203**

	1/26 Monday	1/27 Tuesday	1/28 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	1/29 Thursday	1/30 Friday	1/31 Saturday																					
Math																								
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Dec 2014</td> <td>Jan 2015</td> <td>Feb 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3</td> <td>1 2 3 4 5 6 7</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>28 29 30 31</td> <td>25 26 27 28 29 30 31</td> <td></td> </tr> </table>	Dec 2014	Jan 2015	Feb 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3	1 2 3 4 5 6 7	7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	28 29 30 31	25 26 27 28 29 30 31	
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Language Arts			<p style="text-align: center;"><u>NOTES</u></p>																					
Exploratory																								
Comments																								
Events																								



**Naperville
Community
Unit School
District 203**

February 2015

Monday

Tuesday

Wednesday

Thursday

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9	10	11	12
16	17	18	19
23	24	25	26

NOTES

Friday	Saturday	Sunday
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20	21	22
27	28	

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	2/2 Monday	2/3 Tuesday	2/4 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	2/5 Thursday	2/6 Friday	2/7 Saturday																																																																																																																																												
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**Naperville
Community
Unit School
District 203**

	2/9 Monday	2/10 Tuesday	2/11 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	2/12 Thursday	2/13 Friday	2/14 Saturday																																																																																																																																																			
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Events		Half-Day Institute																																																																																																																																																				



**Naperville
Community
Unit School
District 203**


	2/16 Monday	2/17 Tuesday	2/18 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Presidents' Day		

	2/19 Thursday	2/20 Friday	2/21 Saturday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

Jan 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Feb 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	Mar 2015 S M T W T F S T 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
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Collaborative Worker
Works in groups to complete a final project

NOTES


**Naperville
Community
Unit School
District 203**

	2/23 Monday	2/24 Tuesday	2/25 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events		End of Second Trimester	

	2/26 Thursday	2/27 Friday	2/28 Saturday						
Math									
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Jan 2015</td> <td style="text-align: center;">Feb 2015</td> <td style="text-align: center;">Mar 2015</td> </tr> <tr> <td style="font-size: 8px;">S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td> <td style="font-size: 8px;">S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28</td> <td style="font-size: 8px;">S M T W T F S T 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td> </tr> </table>	Jan 2015	Feb 2015	Mar 2015	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S T 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
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Social Studies			<p style="text-align: center;"><i>Collaborative Worker</i></p> <p style="text-align: center;"><i>Makes responsible choices about their behavior in a group</i></p>						
Language Arts			<p style="text-align: center;"><u>NOTES</u></p>						
Exploratory									
Comments									
Events		NO SCHOOL County Institute Day							



**Naperville
Community
Unit School
District 203**

March 2015

Monday

Tuesday

Wednesday

Thursday

2	3	4	5
9	10	11	12
16	17	18	19
23	24	25	26
30	31		

NOTES

Friday	Saturday	Sunday
		1
6	7	8
13	14	15
20	21	22
27	28	29

Feb 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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22	23	24	25	26	27	28

Apr 2015

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	3/2 Monday	3/3 Tuesday	3/4 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

3/5 Thursday

3/6 Friday

3/7 Saturday

Math

Science

Social Studies

Language Arts

Exploratory

Comments

Events

Sunday

Feb 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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Mar 2015						
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Apr 2015							
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19	20	21	22	23	24	25	
26	27	28	29	30			

Collaborative Worker

Offers to help and accept help when needed

NOTES



**Naperville
Community
Unit School
District 203**

	3/9 Monday	3/10 Tuesday	3/11 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	3/12 Thursday	3/13 Friday	3/14 Saturday																																																																																																																																																																																																																																																																																																																											
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**Naperville
Community
Unit School
District 203**

	3/16 Monday	3/17 Tuesday	3/18 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

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**Naperville
Community
Unit School
District 203**

	3/23 Monday	3/24 Tuesday	3/25 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
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Events			

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**Naperville
Community
Unit School
District 203**

April 2015

Monday	Tuesday	Wednesday	Thursday
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13	14	15	16
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27	28	29	30

NOTES

Friday	Saturday	Sunday
3	4	5
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Mar 2015						
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May 2015						
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24	25	26	27	28	29	30
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	3/30 Monday	3/31 Tuesday	4/1 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
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Events	NO SCHOOL Spring Vacation	NO SCHOOL Spring Vacation	NO SCHOOL Spring Vacation


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NOTES



**Naperville
Community
Unit School
District 203**

	4/6 Monday	4/7 Tuesday	4/8 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

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**Naperville
Community
Unit School
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Social Studies			
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Events			

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**Naperville
Community
Unit School
District 203**

May 2015

Monday

Tuesday

Wednesday

Thursday

4	5	6	7
11	12	13	14
18	19	20	21
25	26	27	28

NOTES

Friday	Saturday	Sunday
1	2	3
8	9	10
15	16	17
22	23	24
29	30	31

Apr 2015

S	M	T	W	T	F	S
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Jun 2015

S	M	T	W	T	F	S
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21	22	23	24	25	26	27
28	29	30				


	5/4 Monday	5/5 Tuesday	5/6 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	5/7 Thursday	5/8 Friday	5/9 Saturday																								
Math																											
Science			<p style="text-align: center;">Sunday</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Apr 2015</td> <td>May 2015</td> <td>Jun 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4</td> <td>1 2</td> <td>1 2 3 4 5 6</td> </tr> <tr> <td>5 6 7 8 9 10 11</td> <td>3 4 5 6 7 8 9</td> <td>7 8 9 10 11 12 13</td> </tr> <tr> <td>12 13 14 15 16 17 18</td> <td>10 11 12 13 14 15 16</td> <td>14 15 16 17 18 19 20</td> </tr> <tr> <td>19 20 21 22 23 24 25</td> <td>17 18 19 20 21 22 23</td> <td>21 22 23 24 25 26 27</td> </tr> <tr> <td>26 27 28 29 30</td> <td>24 25 26 27 28 29 30</td> <td>28 29 30</td> </tr> <tr> <td></td> <td>31</td> <td></td> </tr> </table>	Apr 2015	May 2015	Jun 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4	1 2	1 2 3 4 5 6	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30		31	
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Language Arts			<p><u>NOTES</u></p>																								
Exploratory																											
Comments																											
Events																											



**Naperville
Community
Unit School
District 203**

	5/11 Monday	5/12 Tuesday	5/13 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	5/14 Thursday	5/15 Friday	5/16 Saturday																																																																																																																																																										
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**Naperville
Community
Unit School
District 203**

	5/25 Monday	5/26 Tuesday	5/27 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Memorial Day Holiday		

	5/28 Thursday	5/29 Friday	5/30 Saturday																																																																																																																																																										
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**Naperville
Community
Unit School
District 203**

June 2015

Monday	Tuesday	Wednesday	Thursday
1	2	3	4
8	9	10	11
15	16	17	18
22	23	24	25
29	30		

NOTES

Friday	Saturday	Sunday
5	6	7
12	13	14
19	20	21
26	27	28

May 2015

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jul 2015


S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	6/1 Monday	6/2 Tuesday	6/3 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	Emergency Days (if needed)	Emergency Days (if needed)	Emergency Days (if needed)

	6/4 Thursday	6/5 Friday	6/6 Saturday																																																																																																																																																																						
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Community Contributor
*Finds opportunities to
volunteer their services*

NOTES



**Naperville
Community
Unit School
District 203**

Reading Strategies

Connecting Known to New



Activate prior knowledge before, during, and after reading text. Use prior knowledge to make text to text, text to self, and text to world connections as you read.

Determine Importance



Determine the most important ideas and themes in a text. Use your conclusions about important ideas to focus your reading.

Ask Questions



Ask questions of yourself, the authors, and the texts you read. Use your questions to clarify and to focus your reading.

Form Sensory Images



Create visual and other sensory images from text during and after reading. Use these images to deepen your understanding of the text.

Infer Meaning



Draw inferences from text. Use your prior knowledge and textual information to draw conclusions, make critical judgments, and form unique interpretations from text.

Synthesize Ideas



Retell and synthesize what you have read. Put the pieces together to better understand what you have read.

Solve Reading Problems



Use a variety of fix-up strategies to “fix,” or repair, comprehension when it breaks down.

Keene, Ellin Oliver and Susan Zimmerman. *Mosaic of Thought*. Heinemann: 1997.

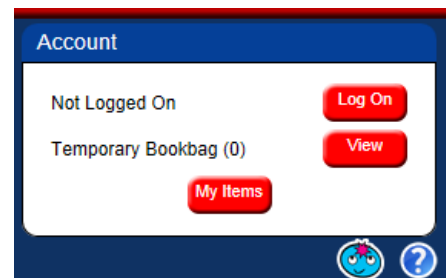


A Few Key Spelling Rules

- I before E, except after C, or when sounded as A, as in neighbor and weigh.
- Keep the final e before a suffix beginning with a consonant.
- Do not double final consonants when the word ends in more than one consonant.
- Drop the final e before a suffix beginning with a vowel.
- When verbs end in ie, change the ending to y before adding ing.
- When words end in soft ce or ge, keep the e before able and ous.

Directions for Submitting Reviews in Atrium

1. Go to the Jefferson Webpage (schools.naperville203.org/Jefferson), click the Student tab tab, and look for the “Log in to” section. Select “Atrium: JHS Online Catalog.”
2. In the upper left-hand corner of the Atrium home screen, click “Log on”.



Your login is:

Username or Barcode: _____

PIN: _____



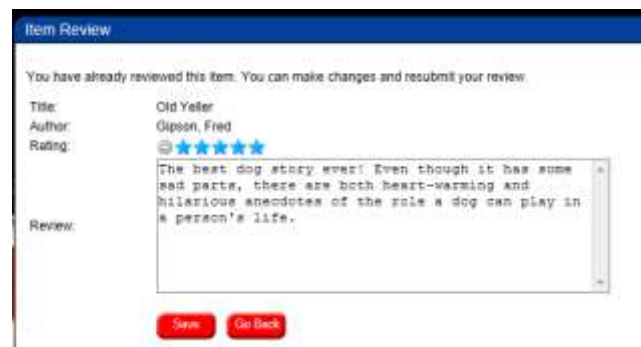
3. You'll see a Patron Info window pop up telling you what you have reserved and/or checked out.



4. In the upper left corner, you'll see a search box. Do a search for the book you wish to review. Open the details window by clicking on the title or book cover icon.
5. On the right, click the button for “Write A Review.”



6. First choose how many stars you'd rate the book. Then, type your review. Use proper mechanics and be sure to write a meaningful review that can't be used for any other book you like or dislike.
7. Click Save when you're done. The “Go Back” button will allow you to access to revise your review. You can also edit or revise at a later date by going back to a title and clicking “Write A Review” again.



8. Your review won't appear to others right away – it has to be approved by a teacher or a librarian. That won't happen if there are too many errors (like spelling, run-ons, no capitals), if the review uses slang/texting abbreviations, or if the review is in any way inappropriate. If you want your review to count for a Rebecca Caudill response, it has to be detailed enough to show you read the book without just summarizing (approx. 5 sentences).

THANKS FOR MAKING A PERMANENT AND POSITIVE CONTRIBUTION TO THE JEFFERSON LRC COLLECTION!

2015 Rebecca Caudill Young Readers' Book Award

The Rebecca Caudill Young Readers' Book Award is an annual award given to the author of the book voted most outstanding by students in grades four through eight in participating Illinois schools. Jefferson students who wish to help select this year's winner need to:

1. Read at least three titles on the following list by February 28, 2015.
2. Sign the contract which will be kept in the crate on the Circ Desk in the LRC, and add titles to the contract as you read.
3. You need to reflect about each book you read, but you have options for HOW you respond. You can: a) write your answer to one of the six reflection questions on a purple response sheet found at the Book Award Display area and staple it to your contract, b) discuss one of the questions with a staff member or parent and have them initial either a form or your contract, c) attend one of the Book Award lunch groups, or d) via an online review in Atrium.
4. For further explanation and to access the online response, visit the Patriot Book Award Page under the Library Tab on the top navigation of the Jefferson webpage: <http://schools.naperville203.org/jefferson>.
5. Students who read all 20 titles will be eligible for a special celebration at the end of the year.
6. Visit <http://www.rcyrba.org/> for more information about the books, including reading and submitting reviews.

Read

_____	The One and Only Ivan When Ivan, a gorilla who has lived for years in a down-and-out circus-themed mall, meets Ruby, a baby elephant that has been added to the mall, he decides that he must find her a better life.	Applegate, Katherine
_____	Saving Zasha In 1945 Russia, those who own German shepherds are considered traitors, but thirteen-year-old Mikhail and his family are determined to keep the dog a dying man brought them, while his classmate Katia strives to learn his secret.	Barrow, Randi
_____	Almost Home Sixth-grader Sugar and her mother lose their beloved house and experience the harsh world of homelessness.	Bauer, Joan
_____	Chuck Close: Face Book Presents an autobiography about the author's artistic life, describing the creative processes he uses in the studio and his struggles with his disabilities and providing a mix-and-match self-portrait section that demonstrates his techniques and images.	Close, Chuck
_____	A Diamond in the Dessert After the bombing of Pearl Harbor, thirteen-year-old Tetsu and his family are sent to the Gila River Relocation Center in Arizona where a fellow prisoner starts a baseball team, but when Tetsu's sister becomes ill and he feels responsible, he stops playing.	Fitzmaurice, Kathryn
_____	Tuesdays at the Castle Princess Celie loves Tuesdays at Castle Glower, because every Tuesday the castle adds a new room, a turret, or sometimes a whole new wing, and Celie likes to map the changes to the castle, but when her parents, King and Queen Glower are taken captive, it falls to Celie and her knowledge of the castle to defend their home and save the kingdom.	George, Jessica Day
_____	Unstoppable Harrison, a foster kid in a cruel home, knows his dream of playing for the NFL is a long shot. Then his luck changes. He is brought into a good home, and his big build and determination quickly make him a football star. But his good luck ends when a cancerous tumor on his knee causes his leg to be amputated	Green, Tim
_____	Charlie Joe Jackson's Guide to Not Reading Middle schooler Charlie Joe is proud of his success at avoiding reading, but eventually his schemes go too far.	Greenwald, Tommy
_____	Never Say Die 15-year-old half-Inuit Nick and his white brother, Ryan, meet and share an adventure on the Firth River in the Canadian Arctic, facing white water, wild animals, and fierce weather as Ryan documents the effects of climate change on caribou for NG magazine.	Hobbs, Will
_____	One For the Murphys Carley struggles with being open to love after she suffers a betrayal that forces her to move in with a foster family.	Hunt, Lynda Mullaly
_____	The Clockwork Three As mysterious circumstances bring Giuseppe, Frederick, and Hannah together, their lives soon interlock like the turning gears in a clock and they realize that each one holds a key to solving the others' mysteries.	Kirby, Matthew
_____	Ungifted Due to an administrative mix-up, troublemaker Donovan Curtis is sent to the Academy of Scholastic Distinction, a special program for gifted and talented students, after pulling a major prank at middle school.	Korman, Gordon
_____	Legend In a dark future, when North America has split into two warring nations, fifteen-year-olds Day, a famous criminal, and prodigy June, the brilliant soldier hired to capture him, discover that they have a common enemy.	Lu, Marie
_____	The False Prince In the country of Carthya, a devious nobleman engages four orphans in a brutal competition to be selected to impersonate the king's long-missing son in an effort to avoid a civil war.	Nielsen, Jennifer
_____	A Long Walk to Water When the Sudanese civil war reaches his village in 1985, eleven-year-old Salva becomes separated from his family and must walk with other Dinka tribe members through southern Sudan, Ethiopia, and Kenya in search of safe haven. Based on the life of Salva Dut, who, after emigrating to America in 1996, began a project to dig water wells in Sudan.	Park, Linda Sue
_____	Dogs on Duty: Soldier's Best Friends on the Battlefield and Beyond Documents the contributions of specially trained military dogs, profiling noteworthy canine heroes while covering such topics as how they are trained and what happens to them when they retire.	Patent, Dorothy Hinshaw
_____	Slob Picked on, overweight genius Owen tries to invent a television that can see the past to find out what happened the day his parents were killed.	Potter, Ellen
_____	The Five Lives of Our Cat Zook As ten-year-old Oona and younger brother Fred conspire to break their sick cat Zook out of the veterinary clinic, Oona tells the story of Zook's previous lives.	Rocklin, Joanne
_____	Bomb: The Race to Build – and Steal – the World's Most Dangerous Weapon This book recounts the scientific discoveries that enabled atom splitting, the military intelligence operations that occurred in rival countries, and the work of brilliant scientists hidden at Los Alamos.	Sheinkin, Steve
_____	Navigating Early Odyssey-like adventure of two boys' incredible quest on the Appalachian Trail where they deal with pirates, buried secrets, and extraordinary encounters.	Vanderpool, Clare



The Six Traits of Writing

IDEAS: Ideas make up the content of the piece of writing – the heart of the message.

ORGANIZATION: Organization is the internal structure of the piece; like the skeleton of an animal, it holds everything together.

VOICE: Voice is the soul of the piece; it is how you say it, your personal imprint on the writing.

WORD CHOICE: Word choice depends on choosing the “just right” words to fit audience, topic and purpose.

SENTENCE FLUENCY: Sentence fluency is the rhythm and flow of the language, the sound of word patterns-the way the writing plays to the ear, not just to the eye.

CONVENTIONS: The trait of conventions includes spelling, punctuation, usage and grammar, capitalization, and indentation.

Culham, Ruth. 6+1 Traits of Writing, (Scholastic Professional Books: 2003).

Spandel, Vicki. Write Traits Teacher's Guide (Great Source Education Group: 2004).



The Writing Process

PREWRITE: Organize your thoughts before writing using a graphic organizer.

DRAFT: When you start writing your first draft, focus on getting your ideas down on paper.

REVISE: Go back through your writing to add detail, modify word choice, and listen to sentence fluency.

EDIT: Read through your paper to correct your conventions.

PUBLISH: Now your paper is ready to be read by your audience!

What Makes a “Good” Source?

from the NNHS A+ Manual for Research papers

Whenever you are looking for a “good” source, how can you recognize it when you see it? Here is a “checklist” to help you determine if what you have in hand is worth the time and effort to read and use. (By the way, this checklist works with Internet web sites, articles and books -- whatever you find that contains “information.”)

Who wrote it? (Authority)

Who is responsible for the content of the source? Can you determine the name of the individual, the organization, or entity which produced it? Is there an address or e-mail given to provide communication or feedback? If NOT, then find a better source. You can't trust a source when the authorship is hidden.

Why was it written? (Objectivity)

Purpose of a source is very important to understand its bias. Every creator has a purpose or viewpoint behind what he/she makes. The written word is so potent that we need to identify the reasons behind it. Print sources often state or imply the purpose or intent of the text in the introduction or preface. The purpose of an internet source is sometimes harder to pinpoint. Look at the address for clues, and read the material carefully for language which gives opinion, viewpoint, or perspective. This bias helps us determine how to interpret the information for our own use.

When was it written? (Currency)

Timeliness is often an important factor in the usefulness of information. Look for copyright dates, updates, and sources used. If the source contains references to other pieces of information, can you discover when those were produced? That will give you a clue as to when your material was written or at least the information on which it was based. You need to look for CURRENT (within the last 3 or 4 years) information. For some topics you will need information even more current than that. This is when databases of periodicals become valuable. Sometimes the documents in databases are posted before the item is actually on the newsstands or in the mail!

Where has the information been published previously? (Accuracy)

The more reliable a source the more likely it is that the information contained in it was checked and verified. If the information was published without such checks, you cannot tell if the information is true or not. (That's how rumors get started!) Look for clues that tell you that the information was verified in other sources or can be found duplicated in at least two other independent sources. If dates, updates, and sources are presented, these are clues which indicate the author at least attempts to keep the information current. But be cautious. Try to find additional sources that confirm the information.

How is the information organized and presented? (Content & Organization)

Does this source give you the information you need in an organized, well presented manner? Does it flow logically from one point to another? Is it pleasing to the eye and easy to follow? How in depth does the source get on the topic? If what you get is superficial or gives only minimal data – one or two sentences or paragraphs – then the source doesn't really give you much content. Just a mention of your topic is NOT enough! You should find details and explanations provided which offer substantial information. Guard against those web sites which only give you links to other sites. You can find yourself in a big loop of pages and no real information.

Examples for Works Cited

Like their high school counterparts, Jefferson students are required to use MLA format when citing sources on any assignment requiring research. Below are some examples of commonly used sources. For more details, view the A+ Manual online on the Works Cited flyout under the Library tab on the Jefferson webpage (schools.naperville203.org/Jefferson) or pick up an abridged pamphlet at the circulation desk in the LRC.

Print Sources

The following information should be included for print sources. Not all information is applicable for all sources.

- Last and first name of author(s)
- Title of article/chapter (in quotation marks)
- Title of the book/magazine (in italics)
- Edition used
- Number(s) of volume used
- Name of the publisher; place of publication; date of publication
- Page number(s)
- Medium of publication (Print)

Almanac

"Australia." *World Almanac and Book of Facts*. 2007 ed. 749. Print.

Atlas

"Physical Map of Asia." *National Geographic Atlas of the World*. 8th ed. Washington, D.C.: National Geographic Society, 2005. 70. Print.

Book

DeCapua, Sarah. *Malawi*. Minneapolis: MN Twenty First Century Books. 2009. 20 - 35. Print.

Book with two Authors

Berk, Ari, and Carolyn Dunn. *Coyote Speaks: Wonders of the Native American World*. New York: Abrams Books for Young Readers. 2008. 103-115. Print.

Magazine

Behrendt, Barbara. "Mingling with Manatees." *Smithsonian*. November 2007: 28. Print.

Encyclopedia(s)

"Edward, Kings of England." *Compton's*. 26 vols. U.S.A.: Encyclopedia Britannica, 2007, 106-108. Print.

Encyclopedia with Author(s)

Stwertka, Albert. "Krypton." *A Guide to the Elements*. New York: Oxford University Press, 1996, 110-111. Print.

Encyclopedia with Editor

Richardson, S. Thomas ed. "Belgium." *The World Book Encyclopedia of People And Places*. Chicago: World Book, Inc., 2007, 128-139. Print.

Multi-Volume work

"Vanuatu." *Worldmark Encyclopedia of the Nations*. 6 vols. Detroit: Thompson Gale, 2007 ed., 925-933. Print.

Electronic or Web Sources

The following information is to be included for electronic sources. Not all information is found for all sources.

- Last and first name of author(s)
- Title of article/page (in quotation marks)
- Print information for the article (name of journal/book, italicized; date and pages, if given) if that's where it first appeared.
- Title of the website or database (italicized)
- Medium of the resource consulted (Web)
- Date of access (day, month, year)
- Note: Some instructors may require a URL for online sources.

Web Site (*If referencing a Personal Web Page, can use designation *Home page as title of page.*)

"Chile." *U.S. Department of State*. 03 Mar. 2008. Web. 02 Feb. 2010.

"Geography and Environment: Turkey." *Library of Congress*. 20 Mar. 2008. Web. 10 Sept. 2009.

Weeks, Sarah. "Bio." *Sarah Weeks Children's Author*. Web. 6 May 2010.

Library or Database Subscription Service (EBSCO, Opposing Viewpoints, Novelist)

Behrendt, Barbara. "Mingling with Manatees." *Smithsonian*. November, 2007: 28. *Middle Search Plus*. Web. 20 Mar. 2008.

Scanlon, Keirsten. "Electronic Waste Is a Serious Problem." *At Issue: Nuclear and Toxic Waste*. Stuart A. Kallen. Ed. San Diego: Greenhaven Press, 2005. *Opposing Viewpoints Resource Center*. Web. 20 Mar. 2008.

Image from a Database or Web Site

Jordan, David. "Kilauea Volcano." Photograph. 4 May 2007. *AP Images*. Web. 17 Jan. 2009.

Lange, Dorothea. *The Migrant Mother*. 1936. Prints and Photographs Div., Lib. Of Cong. *Dorothea Lange: Photographer of the People*. Web. 9 May 2007.

Nonprint Sources (not from the Internet)

Film/Music/Television

Springsteen, Bruce. "Dancing in the Dark." *Born in the USA*. Columbia, 1984. Music video. Dir. Brian De Palma. 10 May 2002. Performance.

Hudson, Jennifer. Perf. "And I am Telling You I'm Not Going." *Dreamgirls: Music from the Motion Picture*. Sony BMG. 2006. MP3 file. *It's a Wonderful Life*. Dir. Frank Capra. Perf. James Stewart, Donna Reed, Lionel Barrymore, and Thomas Mitchell. RKO. 1946. Film.

"Yes.... but Is It Art?" Narr. Morley Safer. *Sixty Minutes*. WCBS, New York. 19 Sept. 1993. Television.

Holiday, Billie. *The Essence of Billie Holiday*. Columbia, 1991. CD.

Interviews

Wiesel, Elie. Interview by Ted Koppel. *Nightline*. ABC. WABC, New York. 18 Apr. 2002. Television.

Amberger, Robin. Personal interview. 25 Jan. 2000.

Jefferson Junior High @ Home 24/7 Research Guide

<http://schools.naperville203.org/jefferson>

Resources for research can be found on the top navigation bar of Jefferson's home page under the Library tab. Of the categories listed, these will help most with research: Databases & subscription services, web resources, and works cited. Students are also advised to utilize Lib Guides for class assignment links that are accessible from both the Library tab as well as the "For Students" link on the left hand navigation bar. Listed below are all of the services to which we subscribe along with a brief description and their remote access codes. Don't forget all the subscription services @ your public library, too!

Resource	Purpose	Login/Password
AP Images	Database of high resolution, copyright permissible photographs taken by the members of the Associated Press.	
Culture Grams	Three databases are searchable via CultureGrams. The World Edition provides country profiles on nations of the world. The Kids Edition provides similar information at an easier level. The States Edition gives information on the 50 United States. Provinces Edition gives information on Canada. Image, People, and Recipe galleries provide additional information.	
EasyBib	This is the recommended tool for generating works cited. At school, you need no password to access the premium service. At home, you'll need to use the user name and password that you create.	
EBSCOhost services	The Student Research Center and EBSCO MiddleSearch provide access to full text magazines, newspapers, reference books, images, and biographies. Biography Reference Center contains full text articles from reference sources about people from all time periods. Consumer Reports.org provides access to the magazine's archive as well as other product information. NovelList Plus and NovelList K-8 are reader advisories that provide information about books, authors, and series. It is also searchable by genre and subject. The Professional Library is designed for teachers.	
Facts On File Databases	Science Online presents a broad range of scientific disciplines through extensive definitions, essays, diagrams, biographies, and experiments. Health Reference Center Provides clear and comprehensive information on conditions and diseases, health and wellness, mental health, and the human body.	
Grolier Online	Access to <i>The New Book of Knowledge</i> , <i>Compton's Encyclopedia Americana</i> , <i>America the Beautiful</i> , <i>Lands and Peoples</i> , <i>Amazing Animals</i> , <i>The New Book of Popular Science</i> , and <i>La Nueva Enciclopedia Cumbre</i> plus 5 dictionaries/thesauri, world newspapers, interactive maps, and multimedia content like digital images and video.	
Lincoln Library FactCite	Online version of six encyclopedias from Lincoln Library Press: Greek & Roman Mythology, Sports Champions, Shapers of Society, American History, Biographies, Essential Information, and the American Civil War.	
NetTrekker	This search service does the Googling for students, narrowing down the results to ones geared for elementary, middle and/or high school research. Readability and language options are also available.	
Opposing Viewpoints	This database is specifically designed for students doing research for debates and persuasive papers. Common topics like gun control and capital punishment are listed on the home page with links to the many different types of resources including neutral overview articles from reference books, viewpoint articles that take a pro/con stance, magazine articles, and link to websites found by their team of researchers.	
Salem History	Access to Salem Press reference titles including: <i>The Thirties in America</i> through <i>The Nineties in America</i> , <i>Great Lives from History: The 19th Century & The 20th Century</i> , and <i>Musicians and Composers of the 20th Century</i> . Great for history and biography research!	
Visual Thesaurus	On-line thesaurus that uses a graphic organizer format to assist with any kind of vocabulary project.	
World Book Encyclopedia	On-line encyclopedia, geared for junior high. Access the most recent edition of the print World Book Encyclopedia along with images, maps, websites, magazine articles and more. Different interfaces include: World Book Student, World Book Kids, and Spanish Language version, <i>Enciclopedia Estudiantil Hallazgos</i> .	

Recommended Sites for additional reference:

Naperville Public Libraries	http://www.naperville-lib.org/	Click on On-line Databases	Library card barcode and pin number needed
Lisle Library	http://www.lislelibrary.org/	Click on Electronic Resources	Library card barcode and pin number needed
Grade level assignment links	Direct link on top Library navigation on JHS homepage	Click on appropriate grade level	None; sites recommended by JHS teachers
A+ Style Manual	Direct link on top Library navigation on JHS homepage	Style sheet used by high schools for research papers works cited	None
EasyBib.com	Direct link on top Library navigation on JHS homepage	Online works cited generator	Students will create own subscriber login.



The Big6™ Guide to Information Problem-Solving

The Big6 is a process model for how people solve information problems.

1 task definition

1. Task Definition

- Define the information problem.
- Identify information needed to complete the task.

2 Information seeking strategies

2. Information Seeking Strategies

- Determine all possible sources (brainstorm).
- Select the best sources.

3 location & access

3. Location and Access

- Locate sources.
- Find information within sources.

4 Use of information

4. Use of Information

- Engage (read, hear, view, touch) the information within a source.
- Extract relevant information from the source.

5 synthesis

5. Synthesis

- Organize from multiple sources.
- Present the information.

6 evaluation

6. Evaluate

- Judge the product (effectiveness).
- Judge the process (efficiency).

SOCIAL STUDIES United States Presidents

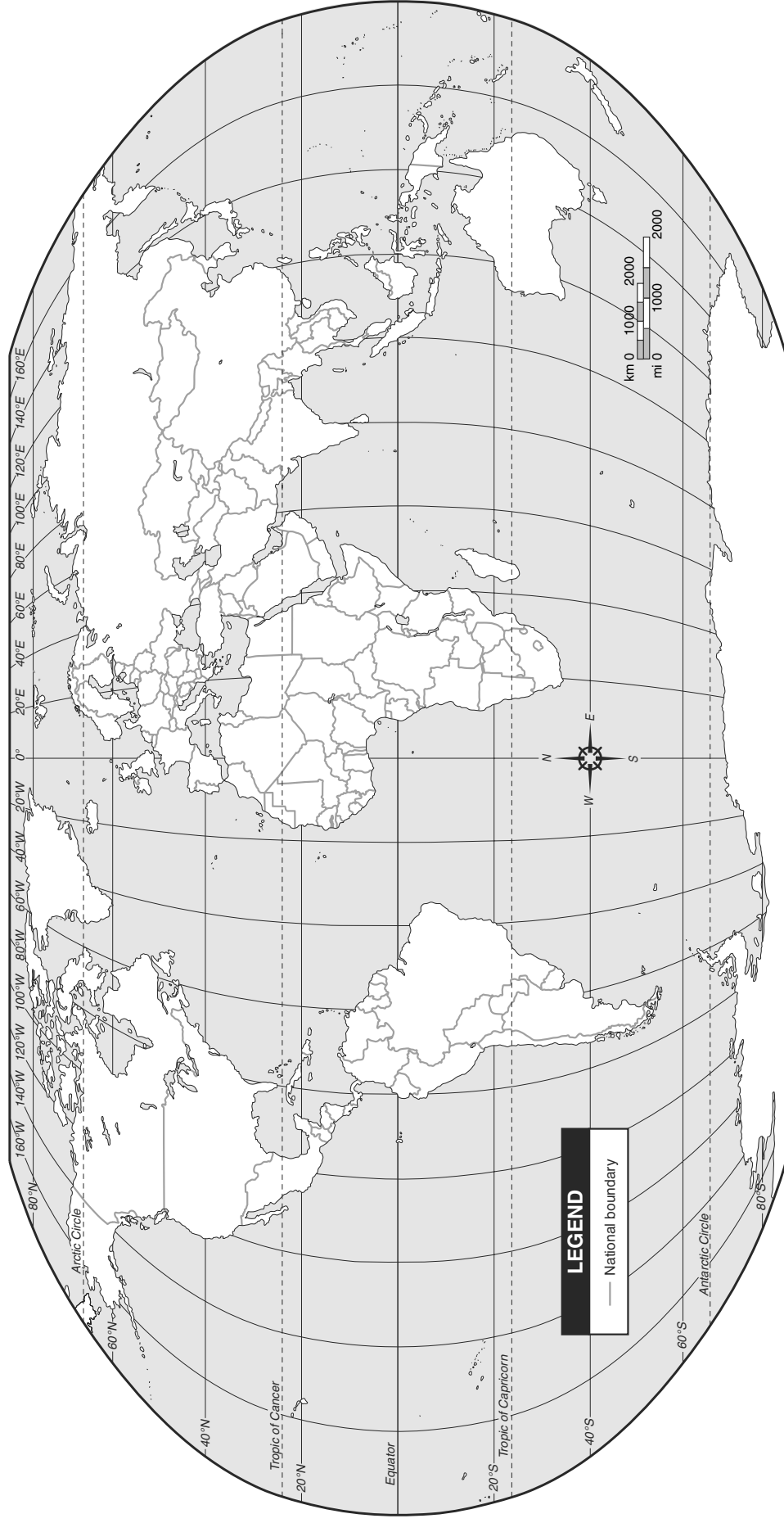
No.	President	Party	Date of Term	Vice President
1	George Washington	Fed.	1789-1797	John Adams
2	John Adams	Fed.	1797-1801	Thomas Jefferson
3	Thomas Jefferson	Dem.-Rep.	1801-1809	Aaron Burr
	Thomas Jefferson		1801-1809	George Clinton
4	James Madison	Dem.-Rep.	1809-1817	George Clinton
	James Madison		1809-1817	Elbridge Gerry
5	James Monroe	Dem.-Rep.	1817-1825	Daniel D. Tompkins
6	John Quincy Adams	Dem.-Rep.	1825-1829	John C. Calhoun
7	Andrew Jackson	Dem.	1829-1833	John C. Calhoun
	Andrew Jackson		1833-1837	Martin Van Buren
8	Martin Van Buren	Dem.	1837-1841	Richard M. Johnson
9	William Henry Harrison*	Whig	1841-1841	John Tyler
10	John Tyler	Whig	1841-1845	
11	James K. Polk	Dem.	1845-1849	George M. Dallas
12	Zachary Taylor*	Whig	1849-1850	Millard Fillmore
13	Millard Fillmore	Whig	1850-1853	
14	Franklin Pierce	Dem.	1853-1857	William R. King
15	James Buchanan	Dem.	1857-1861	John C. Breckinridge
16	Abraham Lincoln	Rep.	1861-1865	Hannibal Hamlin
	Abraham Lincoln	Rep.	1865-1865	Andrew Johnson
17	Andrew Johnson	Nat. Union	1865-1869	
18	Ulysses S. Grant	Rep.	1869-1873	Schuyler Colfax
	Ulysses S. Grant		1873-1877	Henry Wilson
19	Rutherford B. Hayes	Rep.	1877-1881	William A. Wheeler
20	James A. Garfield	Rep.	1881-1881	Chester A. Arthur
21	Chester A. Arthur	Rep.	1881-1885	
22	Grover Cleveland	Dem.	1885-1889	Thomas A. Hendricks
23	Benjamin Harrison	Rep.	1889-1893	Levi P. Morton
24	Grover Cleveland	Dem.	1893-1897	Adlai E. Stevenson
25	William McKinley	Rep.	1897-1901	Garret A. Hobart
	William McKinley	Rep.	1897-1901	Theodore Roosevelt
26	Theodore Roosevelt	Rep.	1901-1905	
	Theodore Roosevelt		1905-1909	Charles W. Fairbanks
27	William H. Taft	Rep.	1909-1913	James S. Sherman
28	Woodrow Wilson	Dem.	1913-1921	Thomas R. Marshall
29	Warren G. Harding	Rep.	1921-1923	Calvin Coolidge
30	Calvin Coolidge	Rep.	1923-1929	Charles G. Dawes
31	Herbert C. Hoover	Rep.	1929-1933	Charles Curtis
32	Franklin D. Roosevelt	Dem.	1933-1937	John N. Garner
	Franklin D. Roosevelt		1937-1941	Henry A. Wallace
	Franklin D. Roosevelt		1941-1945	Harry S. Truman
	Franklin D. Roosevelt		1945-1945	Harry S. Truman
33	Harry S. Truman	Dem.	1945-1949	
	Harry S. Truman		1949-1953	Alben W. Barkley
34	Dwight D. Eisenhower	Rep.	1953-1961	Richard M. Nixon
35	John F. Kennedy*	Dem.	1961-1963	Lyndon B. Johnson
36	Lyndon B. Johnson	Dem.	1963-1969	
	Lyndon B. Johnson		1963-1969	Hubert H. Humphrey
37	Richard M. Nixon	Rep.	1969-1973	Spiro T. Agnew
	Richard M. Nixon*		1973-1974	Gerald R. Ford
38	Gerald Ford	Rep.	1974-1977	Nelson Rockefeller
39	James E. Carter	Dem.	1977-1981	Walter Mondale
40	Ronald Reagan	Rep.	1981-1985	George Bush
	Ronald Reagan		1985-1989	
41	George Bush	Rep.	1989-1993	Dan Quayle
42	William J. Clinton	Dem.	1993-1997	Albert Gore
	William J. Clinton		1997-2001	Albert Gore
43	George W. Bush	Rep.	2001-2005	Dick Cheney
	George W. Bush		2005-2009	Dick Cheney
44	Barack Obama	Dem.	2009-	Joe Biden

ORDER OF PRESIDENTIAL SUCCESSION

- {1} The Vice President
- {2} Speaker of the House
- {3} President pro tempore of the Senate
- {4} Secretary of State
- {5} Secretary of the Treasury
- {6} Secretary of Defense
- {7} Attorney General
- {8} Secretary of the Interior
- {9} Secretary of Agriculture
- {10} Secretary of Commerce
- {11} Secretary of Labor
- {12} Secretary of Health and Human Services
- {13} Secretary of Housing and Urban Development
- {14} Secretary of Transportation
- {15} Secretary of Energy
- {16} Secretary of Education
- {17} Secretary of Veteran Affairs

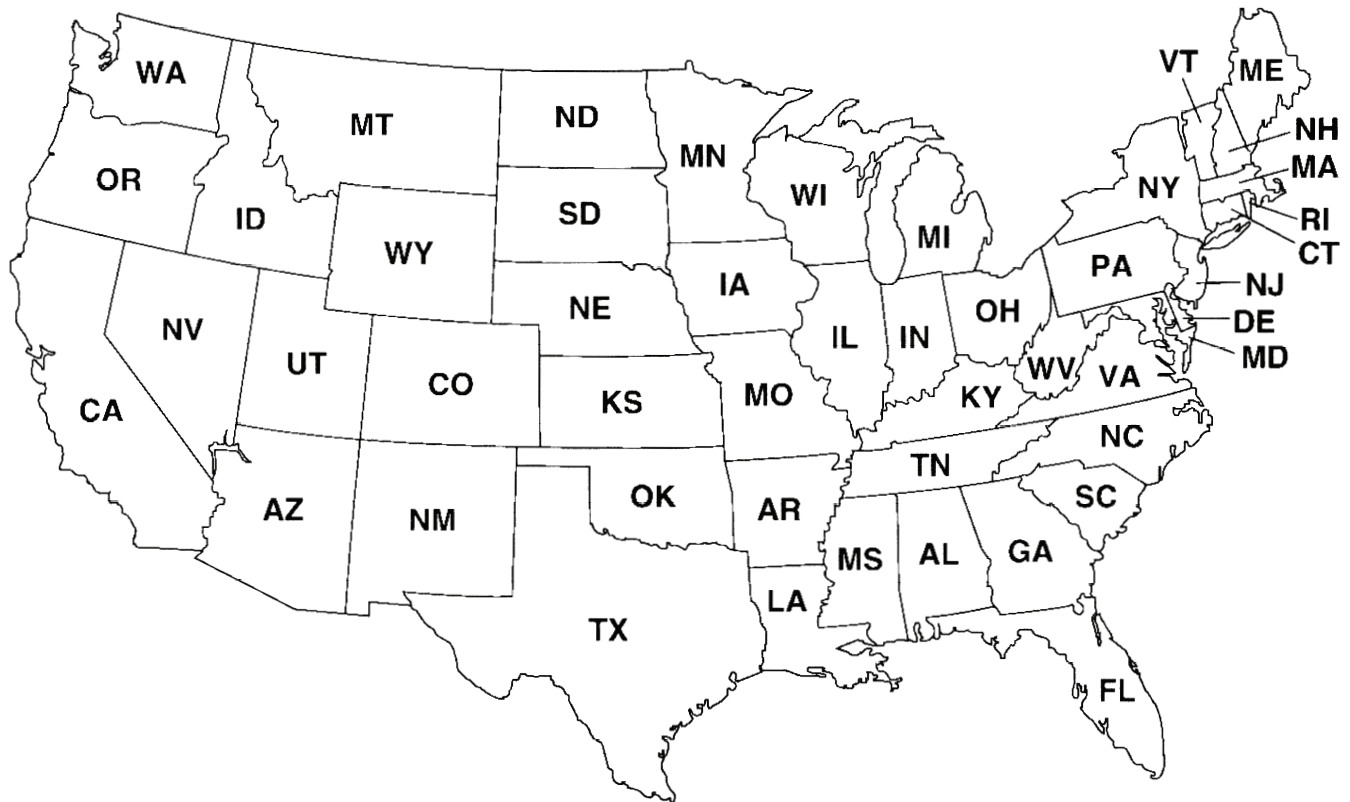
*(Did not finish term)

WORLD COUNTRIES



SOCIAL STUDIES States & State Capitals

{AL}	Alabama -----	Montgomery	{MT}	Montana-----	Helena
{AK}	Alaska-----	Juneau	{NE}	Nebraska-----	Lincoln
{AZ}	Arizona-----	Phoenix	{NV}	Nevada-----	Carson City
{AR}	Arkansas-----	Little Rock	{NH}	New Hampshire-----	Concord
{CA}	California-----	Sacramento	{NJ}	New Jersey-----	Trenton
{CO}	Colorado-----	Denver	{NM}	New Mexico-----	Santa Fe
{CT}	Connecticut-----	Hartford	{NY}	New York-----	Albany
{DE}	Delaware-----	Dover	{NC}	North Carolina-----	Raleigh
{FL}	Florida-----	Tallahassee	{ND}	North Dakota-----	Bismarck
{GA}	Georgia-----	Atlanta	{OH}	Ohio-----	Columbus
{HI}	Hawaii-----	Honolulu	{OK}	Oklahoma-----	Oklahoma City
{ID}	Idaho-----	Boise	{OR}	Oregon-----	Salem
{IL}	Illinois-----	Springfield	{PA}	Pennsylvania-----	Harrisburg
{IN}	Indiana-----	Indianapolis	{RI}	Rhode Island-----	Providence
{IA}	Iowa-----	Des Moines	{SC}	South Carolina-----	Columbia
{KS}	Kansas-----	Topeka	{SD}	South Dakota-----	Pierre
{KY}	Kentucky-----	Frankfort	{TN}	Tennessee-----	Nashville
{LA}	Louisiana-----	Baton Rouge	{TX}	Texas-----	Austin
{ME}	Maine-----	Augusta	{UT}	Utah-----	Salt Lake City
{MD}	Maryland-----	Annapolis	{VT}	Vermont-----	Montpelier
{MA}	Massachusetts-----	Boston	{VA}	Virginia-----	Richmond
{MI}	Michigan-----	Lansing	{WA}	Washington-----	Olympia
{MN}	Minnesota-----	St. Paul	{WV}	West Virginia-----	Charleston
{MS}	Mississippi-----	Jackson	{WI}	Wisconsin-----	Madison
{MO}	Missouri-----	Jefferson City	{WY}	Wyoming-----	Cheyenne



MATHEMATICS Algebra & Multiplication Table

ALGEBRA

Expanding

- {1} $a(b+c) = ab+ac$
- {2} $(a+b)^2 = a^2+2ab+b^2$
- {3} $(a-b)^2 = a^2-2ab+b^2$
- {4} $(a+b)(a+c) = a^2+ac+ab+bc$
- {5} $(a+b)(c+d) = ac+ad+bc+bd$
- {6} $(a+b)^3 = a^3+3a^2b+3ab^2+b^3$
- {7} $(a-b)^3 = a^3-3a^2b+3ab^2-b^3$
- {8} $a^2-b^2 = (a+b)(a-b)$
- {9} $a^3+b^3 = (a+b)(a^2-ab+b^2)$
- {10} $a^3b-ab^3 = ab(a+1)(a-1)$
- {11} $a^2-2ab+b^2 = (a-b)^2$
- {12} $a^3-b^3 = (a-b)(a^2+ab+b^2)$

Laws of Exponents

- {1} $a^r a^s = a^{r+s}$
- {2} $a^r / a^s = a^{r-s}$
- {3} $a^r a^s / a^p = a^{r+s-p}$
- {4} $(a^r)^s = a^{rs}$
- {5} $(ab)^r = a^r b^r$
- {6} $(a/b)^r = a^r / b^r$ ($b \neq 0$)
- {7} $a^0 = 1$ ($a \neq 0$)
- {8} $a^{-r} = 1/a^r$ ($a \neq 0$)

if r and s are positive integers

Logarithms

- {1} $\text{Log}(xy) = \text{Log } x + \text{Log } y$
- {2} $\text{Log } x^r = r \text{Log } x$
- {3} $\text{Log } x = n \iff x = 10^n$ (Common log)
- {4} $\text{Log}_a x = n \iff x = a^n$ (Log to the base a)
- {5} $\text{Ln } x = n \iff x = e^n$ (Natural log)
- {6} $\text{Log}(x/y) = \text{Log } x - \text{Log } y$

$e = 2.71828183$

Quadratic Formula

When given a formula in the form of a quadratic equation \rightarrow

$$ax^2 + bx + c = 0$$

The solution can be derived using the quadratic formula \rightarrow

$$x = \frac{-b \pm \sqrt{b^2 - 4ac}}{2a}$$

MULTIPLICATION TABLE

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
2	2	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34	36	38	40
3	3	6	9	12	15	18	21	24	27	30	33	36	39	42	45	48	51	54	57	60
4	4	8	12	16	20	24	28	32	36	40	44	48	52	56	60	64	68	72	76	80
5	5	10	15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	95	100
6	6	12	18	24	30	36	42	48	54	60	66	72	78	84	90	96	102	108	114	120
7	7	14	21	28	35	42	49	56	63	70	77	84	91	98	105	112	119	126	133	140
8	8	16	24	32	40	48	56	64	72	80	88	96	104	112	120	128	136	144	152	160
9	9	18	27	36	45	54	63	72	81	90	99	108	117	126	135	144	153	162	171	180
10	10	20	30	40	50	60	70	80	90	100	110	120	130	140	150	160	170	180	190	200
11	11	22	33	44	55	66	77	88	99	110	121	132	143	154	165	176	187	198	209	220
12	12	24	36	48	60	72	84	96	108	120	132	144	156	168	180	192	204	216	228	240
13	13	26	39	52	65	78	91	104	117	130	143	156	169	182	195	208	221	234	247	260
14	14	28	42	56	70	84	98	112	126	140	154	168	182	196	210	224	238	252	266	280
15	15	30	45	60	75	90	105	120	135	150	165	180	195	210	225	240	255	270	285	300
16	16	32	48	64	80	96	112	128	144	160	176	192	208	224	240	256	272	288	304	320
17	17	34	51	68	85	102	119	136	153	170	187	204	221	238	255	272	289	306	323	340
18	18	36	54	72	90	108	126	144	162	180	198	216	234	252	270	288	306	324	342	360
19	19	38	57	76	95	114	133	152	171	190	209	228	247	266	285	304	323	342	361	380
20	20	40	60	80	100	120	140	160	180	200	220	240	260	280	300	320	340	360	380	400

MATHEMATICS Squares & Square Roots

N	N ²	\sqrt{N}
1	1	1.00
2	4	1.41
3	9	1.73
4	16	2.00
5	25	2.24
6	36	2.45
7	49	2.65
8	64	2.83
9	81	3.00
10	100	3.16
11	121	3.32
12	144	3.46
13	169	3.61
14	196	3.74
15	225	3.87
16	256	4.00
17	289	4.12
18	324	4.24
19	361	4.36
20	400	4.47
21	441	4.58
22	484	4.69
23	529	4.80
24	576	4.90
25	625	5.00
26	676	5.10
27	729	5.20
28	784	5.29
29	841	5.39
30	900	5.48
31	961	5.57
32	1,024	5.66
33	1,089	5.74
34	1,156	5.83
35	1,225	5.92
36	1,296	6.00
37	1,369	6.08
38	1,444	6.16
39	1,521	6.24
40	1,600	6.32
41	1,681	6.40
42	1,764	6.48
43	1,849	6.56
44	1,936	6.63
45	2,025	6.71
46	2,116	6.78
47	2,209	6.86
48	2,304	6.93
49	2,401	7.00
50	2,500	7.07

N	N ²	\sqrt{N}
51	2,601	7.14
52	2,704	7.21
53	2,809	7.28
54	2,916	7.35
55	3,025	7.42
56	3,136	7.48
57	3,249	7.55
58	3,364	7.62
59	3,481	7.68
60	3,600	7.75
61	3,721	7.81
62	3,844	7.87
63	3,969	7.94
64	4,096	8.00
65	4,225	8.06
66	4,356	8.12
67	4,489	8.19
68	4,624	8.25
69	4,761	8.31
70	4,900	8.37
71	5,041	8.43
72	5,184	8.49
73	5,329	8.54
74	5,476	8.60
75	5,625	8.66
76	5,776	8.72
77	5,929	8.77
78	6,084	8.83
79	6,241	8.89
80	6,400	8.94
81	6,561	9.00
82	6,724	9.06
83	6,889	9.11
84	7,056	9.17
85	7,225	9.22
86	7,396	9.27
87	7,569	9.33
88	7,744	9.38
89	7,921	9.43
90	8,100	9.49
91	8,281	9.54
92	8,464	9.59
93	8,649	9.64
94	8,836	9.70
95	9,025	9.75
96	9,216	9.80
97	9,409	9.85
98	9,604	9.90
99	9,801	9.95
100	10,000	10.00

N	N ²	\sqrt{N}
101	10,201	10.05
102	10,404	10.10
103	10,609	10.15
104	10,816	10.20
105	11,025	10.25
106	11,236	10.30
107	11,449	10.34
108	11,664	10.39
109	11,881	10.44
110	12,100	10.49
111	12,321	10.54
112	12,544	10.58
113	12,769	10.63
114	12,996	10.68
115	13,225	10.72
116	13,456	10.77
117	13,689	10.82
118	13,924	10.86
119	14,161	10.91
120	14,400	10.95
121	14,641	11.00
122	14,884	11.05
123	15,129	11.09
124	15,376	11.14
125	15,625	11.18
126	15,876	11.22
127	16,129	11.27
128	16,384	11.31
129	16,641	11.36
130	16,900	11.40
131	17,161	11.45
132	17,424	11.49
133	17,689	11.53
134	17,956	11.58
135	18,225	11.62
136	18,496	11.66
137	18,769	11.70
138	19,044	11.75
139	19,321	11.79
140	19,600	11.83
141	19,881	11.87
142	20,164	11.92
143	20,449	11.96
144	20,736	12.00
145	21,025	12.04
146	21,316	12.08
147	21,609	12.12
148	21,904	12.17
149	22,201	12.21
150	22,500	12.25

SCIENCE Periodic Table of the Elements

METALS		NON-METALS																																																																																																																																																																																																																																																																																																																																																																											
Atomic Number	Chemical Symbol	Chemical Name	Atomic Weight	1	2	3	4	5	6	7	8	9	10																																																																																																																																																																																																																																																																																																																																																																
1	H	HYDROGEN	1.0079	3	Li	BERYLLIUM	9.0122	4	Be	5	B	CARBON	12.011	6	C	NITROGEN	14.007	7	N	8	O	FLUORINE	18.998	9	F	10	Ne	NEON	20.180																																																																																																																																																																																																																																																																																																																																																
11	Na	SODIUM	22.990	12	Mg	MAGNESIUM	24.305	13	Al	14	Si	SILICON	28.086	15	P	PHOSPHORUS	30.974	16	S	17	Cl	CHLORINE	35.453	18	Ar	19	K	POTASSIUM	39.0983	20	Ca	CALCIUM	40.078	21	Sc	SCANDIUM	44.956	22	Ti	TITANIUM	47.867	23	V	VANADIUM	50.942	24	Cr	CHROMIUM	51.996	25	Mn	MANGANESE	54.938	26	Fe	IRON	55.845	27	Co	COBALT	58.933	28	Ni	NICKEL	58.693	29	Cu	COPPER	63.546	30	Zn	ZINC	65.38	31	Ga	GALLIUM	69.723	32	Ge	GERMANIUM	72.64	33	As	ARSENIC	74.922	34	Se	SELENIUM	78.96	35	Br	BROMINE	79.904	36	Kr	KRYPTON	83.798	37	Rb	RUBIDIUM	85.468	38	Sr	STRONTIUM	87.62	39	Y	YTRIUM	88.906	40	Zr	ZIRCONIUM	91.224	41	Nb	NIOBIUM	92.906	42	Mo	MOLYBDENUM	95.96	43	Tc	TECHNETIUM	[98]	44	Ru	RUTHENIUM	101.07	45	Rh	RHODIUM	106.42	46	Pd	PALLADIUM	107.87	47	Ag	SILVER	107.87	48	Cd	CADMIUM	112.41	49	In	INDIUM	114.82	50	Sn	TIN	118.71	51	Sb	ANTIMONY	121.76	52	Te	TELLURIUM	127.60	53	I	IODINE	126.90	54	Xe	XENON	131.29	55	Cs	CESIUM	132.91	56	Ba	BARIUM	137.32	57	La	LANTHANUM	138.91	58	Ce	CERIUM	140.11	59	Pr	PRASEODYMIUM	140.91	60	Nd	NEODYMIUM	144.24	61	Pm	PROMETHIUM	[145]	62	Sm	SAMARIUM	150.36	63	Eu	EUROPIUM	151.96	64	Gd	GADOLINIUM	157.25	65	Tb	TERBIUM	158.93	66	Dy	DYSPROSIUM	162.50	67	Ho	HOLMIUM	164.93	68	Er	ERBIUM	167.26	69	Tm	THULIUM	168.93	70	Yb	YTTERIUM	173.54	71	Lu	LUTETIUM	174.97	72	Hf	HAFNIUM	178.49	73	Ta	TANTALUM	180.95	74	W	TUNGSTEN	183.84	75	Re	RHENIUM	186.21	76	Os	OSMIUM	190.23	77	Ir	IRIDIUM	192.22	78	Pt	PLATINUM	195.08	79	Au	GOLD	196.97	80	Hg	MERCURY	200.59	81	Tl	THALLIUM	204.38	82	Pb	LEAD	207.2	83	Bi	BISMUTH	208.98	84	Po	POLONIUM	[209]	85	At	ASTATINE	[210]	86	Rn	RADON	[222]	87	Fr	FRANCIUM	[223]	88	Ra	RADIUM	[226]	89	Ac	ACTINIUM	[227]	90	Th	THORIUM	232.04	91	Pa	PROTACTINIUM	231.04	92	U	URANIUM	238.03	93	Np	NEPTUNIUM	[237]	94	Pu	PLUTONIUM	[244]	95	Am	AMERICIUM	[243]	96	Cm	CURIUM	[247]	97	Bk	BERKELIUM	[247]	98	Cf	CALIFORNIUM	[251]	99	Es	EINSTEINIUM	[252]	100	Fm	FERMITIUM	[257]	101	Md	MENDELEVIUM	[258]	102	No	NOBELIUM	[259]	103	Lr	LAWRENCIUM	[262]

KEY

- = Solid at room temperature
- = Liquid at room temperature
- = Gas at room temperature
- = Radioactive
- = Artificially Made

6 ← Atomic Number

← Chemical Symbol

CARBON ← Chemical Name

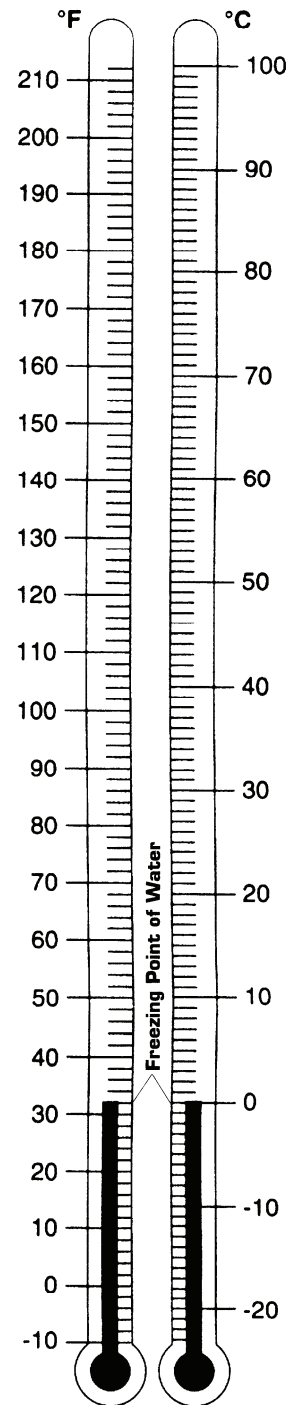
← Atomic Weight

12.011

SCIENCE Unit Conversion

ENGLISH TO METRIC CONVERSIONS

<i>To Convert</i> →	<i>Multiply By</i> →	<i>To Find</i> →
AREA		
square inches	6.45	square centimeters
square feet	0.09	square meters
square miles	2.59	square kilometers
acres	0.40	hectares
LENGTH		
inches	2.54	centimeters
feet	0.30	meters
yards	0.91	meters
miles	1.61	kilometers
MASS AND WEIGHT		
ounces	28.41	grams
pounds	0.45	kilograms
pounds	4.45	newtons
tons	0.91	tonnes (metric tons)
VOLUME		
cubic inches	16.39	cubic centimeters
cubic feet	0.02	cubic meters
quarts	0.95	liters
gallons	3.78	liters



TEMPERATURE

Fahrenheit to Celsius:
subtract 32, then multiply
by 5 and divide by 9.

Celsius to Fahrenheit:
multiply by 9, divide by 5,
then add 32.

METRIC TO ENGLISH CONVERSIONS

<i>To Convert</i> →	<i>Multiply By</i> →	<i>To Find</i> →
AREA		
square centimeters	0.16	square inches
square meters	10.76	square feet
square kilometers	0.39	square miles
hectares	2.47	acres
LENGTH		
centimeters	0.39	inches
meters	3.28	feet
meters	1.09	yards
kilometers	.62	miles
MASS AND WEIGHT		
grams	0.04	ounces
kilograms	2.20	pounds
tonnes (metric tons)	1.10	tons
newtons	.023	pounds
VOLUME		
cubic centimeters	0.06	cubic inches
cubic meters	35.3	cubic feet
liters	1.06	quarts
liters	0.26	gallons

Science Safety Contract

PURPOSE

Science is a hands-on laboratory class. However, science activities may have potential hazards. We will use some equipment and animals that may be dangerous if not handled properly. Safety in the science classroom is an important part of the scientific process. To ensure a safe classroom, a list of rules has been developed and is called the Science Safety Contract. These rules must be followed at all times. Additional safety instructions will be given for each activity.

No science student will be allowed to participate in science activities until this contract has been signed.

SAFETY RULES

1. Conduct yourself in a responsible manner at all times in the science room. Horse play, practical jokes, and pranks will not be tolerated.
2. Follow all written and verbal instructions carefully. Ask your teacher questions if you do not understand the instructions.
3. Do not touch any equipment, supplies, animals, or other materials in the science room without permission from the teacher.
4. Perform only authorized and approved experiments. Do not conduct any experiments when the teacher is out of the room.
5. Never eat, drink, chew gum, or taste anything in the science room.
6. Keep hands away from face, eyes, and mouth while using science materials or when working with either chemicals or animals. Wash your hands with soap and water before leaving the science room.
7. Wear safety glasses or goggles when instructed. Never remove safety glasses or goggles during an experiment. There will be NO exceptions to this rule!
8. Keep your work area and the science room neat and clean. Bring only your laboratory instructions, worksheets, and writing instruments to the work area.
9. Clean all work areas and equipment at the end of the experiment. Return all equipment clean and in working order to the proper storage area.
10. Follow your teacher's instructions to dispose of any waste materials generated in an experiment.
11. Report any accident (fire, spill, breakage, etc.) injury (cut, burn, etc.), or hazardous condition (broken equipment, etc.) to the teacher immediately.
12. Consider all chemicals used in the science room to be dangerous. Do not touch or smell any chemicals unless specifically instructed to do so.
13. Always carry a microscope with both hands. Hold the arm with one hand; place the other hand under the base.
14. Treat all preserved specimens and dissecting supplies with care and respect.
 - a. Do not remove preserved specimens from the science room.
 - b. Use scalpels, scissors, and other sharp instruments only as instructed.
 - c. Never cut any material towards you- always cut away from your body.
 - d. Report any cut or scratch from sharp instruments to the teacher immediately.
15. Never open storage cabinets or enter the prep/storage room without permission from the teacher.
16. Do not remove chemicals, equipment supplies, or animals from the science room without permission from the teacher.
17. Handle all glassware with care. Never pick up hot or broken glassware with your bare hands.
18. Use extreme caution when using matches, a burner, or hot plate. Only light burners when instructed and do not put anything into a flame unless specifically instructed to do so. Do not leave a lit burner unattended.
19. Dress properly – long hair must be tied back, no dangling jewelry, and no loose or baggy clothing. Wear aprons when instructed.
20. Learn where the safety equipment is located and how to use it. Know where the exits are located and what to do in case of an emergency or fire drill.

AGREEMENT

I _____, (student name) have read and understand each of the above safety rules set forth in the contract. I agree to follow them to ensure not only my own safety but also the safety of others in the science classroom or laboratory. I also agree to follow the general rules of appropriate behavior for a classroom at all times to avoid accidents and to provide a safe learning environment for everyone. I understand that if I do not follow all the rules and safety precautions, I will not be allowed to participate in science activities.

Important Questions: Do you wear contact lenses? Y or N Are you color blind? Y or N
Do you have any allergies? Y or N If so, Please List _____

Student Signature _____ Date _____

THE HEALTHY CHOICES

I MAKE NOW

GIVE ME MORE CHOICES

TODAY AND TOMORROW

**the
Power
of
Choice**

Boosting YOUR

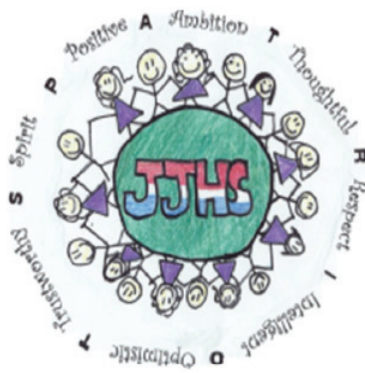
POWER

TO MAKE HEALTHY CHOICES



Funded in part by IL Department of Human Services

ThePowerofChoice.info



Patriots Plus



	Be Respectful	Be Responsible	Be Role Models
Classrooms	<ul style="list-style-type: none"> Listen while others are speaking Be considerate of others Collaborate 	<ul style="list-style-type: none"> Be on time Come prepared to learn Use time wisely 	<ul style="list-style-type: none"> Follow directions Encourage others Work to your full potential
Hallways	<ul style="list-style-type: none"> Be polite and stay to the right Keep your voices low Be considerate of others 	<ul style="list-style-type: none"> Be on time Lock it or lose it Pick up after yourself 	<ul style="list-style-type: none"> Walk and talk Carry hall passes Keep your hands and feet to yourself
Bathrooms	<ul style="list-style-type: none"> Keep the bathroom neat and clean Respect others' space and privacy Keep your voices low 	<ul style="list-style-type: none"> Carry bathroom passes Dispose of trash in correct bins Return to class quickly 	<ul style="list-style-type: none"> Wash your hands with soap Dry your hands completely Report any problems
Locker Rooms	<ul style="list-style-type: none"> Keep your voices low Be considerate of others Pick up after yourself 	<ul style="list-style-type: none"> Be on time Lock it or lose it Report any problems or damage 	<ul style="list-style-type: none"> Dress appropriately Keep locker codes private Encourage others to follow rules

	Be Respectful	Be Responsible	Be Role Models
Gymnasium	<ul style="list-style-type: none"> Listen while others are speaking Follow directions and rules carefully Be considerate of others 	<ul style="list-style-type: none"> Wear appropriate shoes and clothing Use equipment properly Be helpful and safe 	<ul style="list-style-type: none"> Work to your full potential Encourage others Promote teamwork and cooperation
Assemblies	<ul style="list-style-type: none"> Enter and exit quickly and quietly Sit up to show speakers respect Listen while others are speaking 	<ul style="list-style-type: none"> Cheer appropriately Be positive in words and actions Give space to others 	<ul style="list-style-type: none"> Show school spirit Be active audience members Support speakers and participants
Cafeteria	<ul style="list-style-type: none"> Keep your voices low Stay in your place – in line and in seats Speak politely to students and staff 	<ul style="list-style-type: none"> Be on time Eat neatly Walk quickly and quietly when dismissed 	<ul style="list-style-type: none"> Follow all directions Keep your space clean Encourage others to follow cafeteria rules
Outside	<ul style="list-style-type: none"> Follow directions from supervisors Line up quickly when whistle sounds Keep your voices low 	<ul style="list-style-type: none"> Dress appropriately for the weather Leave food and drink in the cafeteria Use appropriate language 	<ul style="list-style-type: none"> Be aware of others when playing games Keep hands and feet to yourself Include others
LRC	<ul style="list-style-type: none"> Keep your voices low Push in chairs properly Use resources appropriately 	<ul style="list-style-type: none"> Sign in and sign out Keep workspaces neat Return materials on time 	<ul style="list-style-type: none"> Walk quietly through the library Carry and display hall passes Use furniture properly and safely
Laptop Carts	<ul style="list-style-type: none"> Use care when handling laptops Return laptops to proper slots Plug in laptops after use 	<ul style="list-style-type: none"> Follow Jefferson Computer Usage Rules Use laptops for school purposes only Report any problems or damage 	<ul style="list-style-type: none"> Return laptops to cart in an orderly way Straighten laptops and check plugs Deliver and return carts for teachers